



Measure K  
Citizens' Oversight Committee  
February 27, 2017 at 5:30 p.m.

## Minutes

Present: Lori Raineri, Matthew Kolker, Tom Barentson, Marie Williams, Brian Villanueva, Melissa Pruitt, Anne Wood, Christine Harper, Michael Pierce, Bonnie Rodriguez, Robert Milligan, Karen Schauer and Jim St. Claire

1. Introductions of individuals. Thomas Silva is placed in chairperson position.

Utube GEN 7 shown (what classrooms/furniture could look like in the near future).

2. All materials given out at meetings must be posted on website.

Lori gave the history given regarding Bonds. A Bond creates a contract with an investor.

Lori covering her presentation information.

"Purpose of Citizens' Oversight Committee shall be to inform the public concerning the expenditure of bond revenues. The committee shall review and report on the proper expenditure of taxpayer's money for school construction." The committee will review the Bond expenditures, Performance Audit and Financial Audit. The Resolution was adopted by the Board.

3. Review What?

This Administration wants the Committee to ask questions.

Tips for reviewing:

- a) What does each document tell you?
- b) How are the documents prepared?
- c) Audits are annual and to be provided by March 31 following the Fiscal Year.
- d) Responses to Audit findings must be provided within 3 months. The District will share the Audit findings with the Committee.

4. Report What?

- a) Bond Expenditures
- b) Performance Audit (prior fiscal year July 1 to June 30)
- c) Financial Audit ( Prior fiscal year July 1 to June 30)

The Committee will be reporting and advising the public. The report should be made annually. The annual report should be posted on the web page along with all documents given out at meetings. All meetings shall be posted ahead of time and held in public. Everyone is invited to attend the public meetings.

Proper expenditures are for construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of all property for school facilities. To conform to the site of the specific school facilities projects to be funded. To not include any teacher or administrative salaries or other school operating expenses.

California Constitution Article XIII A, Section 1 and Education Code 15278(b). In 1978 Proposition 13 became Article XIII A of the California Constitution.

Committee was given a copy of Resolution #16 which includes ballot question and project list.

5. Process Discussion

- a) Meeting frequency may vary. The next meeting scheduled for April 24<sup>th</sup>.
- b) Meeting time will be at 5:30 p.m.
- c) Meeting locations will be determined from Agenda items. Example, the next meeting will include a tour of Valley Oaks School, so the meeting location will be at Valley Oaks School.
- d) Preparation of meeting Agenda will occur at the prior meeting.
- e) Attendance will be reviewed. If a Committee member is not present at several meetings in a row, that individual may be replaced.
- f) Consensus decision making will be as a group.  
Procedures for meeting the Committee can decide time and meeting dates.

**Meeting 1**

Committee purpose and roles reviewed.

Foundational documents

Oversight process established.

Identify 5 members who meet specified criteria. If you have a friend, spouse, child (no age limit) etc. ask them to volunteer with you. Anyone can attend or speak at a meeting; however they cannot be on the committee if they are an employee, officer of the school district or vendor, contractor, or consultant or consultant of the school district.

6. Topics to be Covered at Future Meetings

- a) School budgeting and accounting.
- b) The review of the Facilities Master Plan and prioritizing the project list.
- c) Schools tours. The first tour will be at Meeting #2 at Valley Oaks School.
- d) District website information. The Agenda and Minutes will be posted on the website. All documents handed out at the meetings will also be posted on the website.

The following items were distributed at this meeting:

- Agenda
- Draft First Year Process
- Presentation of First Meeting of Citizens' Oversight Committee for Measure K
- California Constitution Article XIII A
- Education Code – EDC
- Resolution #16

Discussion of school projects and school needs. Mr. Milligan, Maintenance Supervisor, saying that projects will start at the top and move down. Example would be roofs and/or leaks etc.

Mr. Barentson speaking of Prop 51 and Prop 39 funds. The awards of these funds will stretch our bond dollars for additional facility modernization.

Agenda items for next meeting:

- 1) Review of Facilities Master Plan Priorities
  - 2) Walk Thru of Facilities at Valley Oaks School kitchen
  - 3) Review of Prioritizing Projects, ex. shade structures, roofs, phone systems, etc.
  - 4) Other Funding Sources
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7. Meeting adjourned at 7:15 p.m.

Minutes taken by M. Williams