

Galt Joint Union Elementary School District Board of Education Minutes

**Regular Meeting
May 15, 2024**

**Galt City Hall Chamber
380 Civic Drive, Galt, CA 95632**

**Zoom Webinar ID
899 1021 1437**

Board Members

Traci Skinner
Casey Raboy
Katherine Harper
Annette Kunze
Wesley Cagle

Lois Yount
Claudia Del Toro-Angiano
Kuljeet Nijjar
Alejandra Garibay

Administrators
Stephanie Simonich
Elaine Trull
David Nelson
Laura Papineau
Laura Marquez (via Zoom)

- A. 6:00 p.m. – Closed Session Location:** Galt City Hall Conference Room
Present for closed session: Traci Skinner, Casey Raboy, Katherine Harper, Annette Kunze, Wesley Cagle, Lois Yount, Claudia Del Toro-Angiano, Kuljeet Nijjar, Alejandra Garibay
- B. Traci Skinner called the Closed Session to order at 6:02 p.m. to discuss the following items:**
1. CONFERENCE WITH LABOR NEGOTIATOR, Government Code §54957.6
Agency Negotiator: Lois Yount, Claudia Del Toro-Angiano, Kuljeet Nijjar, Alejandra Garibay
 - Employee Agency: (GEFA) Galt Elementary Faculty Association
 - Employee Agency: (CSEA) California School Employee Association
 - Unrepresented Employees
 2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE §54957
- C. The Closed Session adjourned at 7:00 p.m. The Open Session began at 7:05 p.m., followed by the flag salute.**
- D. Presentations**
1. McCaffrey Middle School Environmental Club
Lisa Hegdahl and Deanna Mino, Science Teachers, shared information on the Environmental Club. Its purpose is to engage students in activities promoting awareness of the outdoor ecosystems in their backyard, as Galt is a unique area with the delta and Cosumnes River Preserve (CRP). Ms. Hegdahl said approximately one-third of the meetings are held on campus, and two-thirds are held at the CRP. She shared some of their activities.
- Four students from the club shared their experiences:
1. Valerie Perez – 8th grade
 2. Nat Dinfee – 8th grade
 3. Damian Miller – 7th grade
 4. Isaac Rodriguez – 7th grade

E. Lois Yount shared the **Board Meeting Protocol**.

F. Public Comments for topics not on the agenda

1. Erika Lim and Kim Lizama, Teachers, addressed the Board regarding 6th grade class sizes.
2. Gayleen Gomez addressed the Board regarding the regular Galt Elementary Faculty Association (GEFA) Communications meeting.

School Resource Officer Program Report was moved to this point in the meeting.

Brian Kalinowski, Police Chief, reported that a third SRO was approved through cost-sharing with both school districts and the city. The third SRO is Sargent Rod Fisher. He supervises the other SROs. Chief Kalinowski shared some of their programs, including character counts and diversion programs. He then introduced Officers Matt Walters and Amanda Juarez.

Lois Yount said Officer Walters is getting to know the kids and staff at the elementary sites, and she is getting lots of great feedback.

Chief Kalinowski referenced the critical incident the day before, in which all three SROs were called to assist. He said he appreciates the program's nimbleness and ability to "push and pull" services where the priority is.

Sargent Fisher described his priority to act as a liaison between the SROs and the patrol and investigation units' capabilities to learn and evolve.

Chief Kalinowski closed by recognizing how precious every dollar the District has to allocate is. He said he does not take this partnership lightly, they work hard to deliver the best service possible to the schools.

Traci Skinner thanked the officers for their work. She indicated the kids seem to enjoy interacting with them.

Annette Kunze complimented the Galt Police Department's Instagram account because caring for your community comes through. She also thanked them for their assistance during yesterday's critical incident.

G. Communication

Sacramento County Office of Education (SCOE): 2023-2024 Second Period Interim Report

Lois Yount shared a communication from Dave Gordon, Superintendent of Schools, SCOE.

The District filed a Second Interim Report with a positive certification. Based on the multi-year projections and assumptions provided by the District, the Sacramento County Office of Education (SCOE) concurred. The District will meet its 3% reserve requirement for the current fiscal year and two subsequent fiscal years.

H. Reports

Local Control Accountability Plan (LCAP)

Kuljeet Nijjar, Educational Services Director, reported the GJUESD is at the end of the current three-year LCAP cycle and the District is preparing for and developing the LCAP moving forward. She indicated it is a blueprint for how the District intends to spend the funds allocated through the Local Control Funding Formula (LCFF). There are three different components. The base grant, supplemental funds, and should a district have an unduplicated student count of greater than 55%, additional funding. The plan addresses the 8 State priorities of the Local Control Agency (LEA).

Ms. Nijjar shared the State Priorities:

- Priority 1: Basic (Conditions of Learning)
- Priority 2: Implementation of State Standards
- Priority 3: Parental Involvement (Engagement)
- Priority 4: Pupil Achievement (Pupil Outcomes)
- Priority 5: Pupil Engagement (Engagement)
- Priority 6: School Climate (Engagement)
- Priority 7: Course Access (Conditions of Learning)
- Priority 8: Other Pupil Outcomes (Pupil Outcomes)

Ms. Nijjar reported the District is getting feedback from the District Advisory Committee, District English Language Learner Advisory Committee, Special Education Advisory Committee, and administrators to develop the LCAP. Recently, information was sent to families and Districtwide to get feedback. The feedback will be brought back to the June Board meeting.

Ms. Nijjar shared the draft action items developed with the most recent feedback. She said the District will continue the two goals.

The first goal measures academic performance which now includes science standards. She highlighted a few of the action items including the development of the Ag program at the middle school.

Ms. Nijjar reported that the second goal is focused on social-emotional development. The goal itself did not change. This goal looks at daily attendance, chronic absenteeism rate, suspension and expulsion data. It also considers school connectedness surveys. Action items are sustained from the current LCAP with the addition of a Visual and Performing Arts District Coordinator position.

LCAP GOAL 1

Engaging learners in PreK-8 through a focus on equity, access, and academic rigor with inclusive practices in various learning environments.

1. Proposition 28 – Arts and Music in Schools Funding

Alejandra Garibay, Chief Business Official, shared updates and details of how Proposition 28 funding is supposed to be spent and allocated by the school site. The "Arts education program" includes (but is not limited to) instruction and training, supplies, materials, and arts educational partnership programs for instruction in dance, media arts, music, theatre, and visual arts including folk art, painting, sculpture, photography, craft arts, creative expression including graphic arts and design, computer coding, animation, music composition, ensembles, script writing, costume design, film and video.

Ms. Garibay described the following restrictions on how schools can use the funding based on audit requirements:

- All funds allocated to a school site must be spent at that site.
- 80% expended can be used to employ certificated or classified employees.
- Up to 20% can be used for training, supplies, materials, and arts educational partnership programs, which include outside contractors.
- No more than 1% can be used for indirect costs/administrative costs.

Ms. Garibay said many districts are facing staffing challenges. GJUESD submitted a waiver to be able to use funds for classified staff in addition to certificated staff. She referenced the new VAPA Coordinator job description the Board approved at the April 17, 2024 meeting.

Annette Kunze asked for a future report indicating how the program is being implemented by the school sites.

Omar Anzaldua, Curtis Wright, and Kristen Syper addressed the Board about how Proposition 28 funds could be distributed.

Ms. Garibay will send current directions from the California Department of Education (CDE) to administrators, music teachers, and trustees.

LCAP GOAL 2

Promoting PreK-8 whole learner development through social and emotional learning opportunities in a variety of safe and supportive environments.

1. School Resource Officer Program was moved before item G. Communication.

2. Facility Master Planning (FMP)

Madeline Villena, 19six Architects, presented information on the potential of facilities in the district in the next ten years. She explained that the purpose of the Facilities Master Plan is to provide a long-term, high-level plan that determines the district's facilities, conditions, and needs. It is intended to be a roadmap to inform future capital improvements to help incur or prioritize deferred maintenance projects throughout each school site and encourage alignment to a modern education. Facility standards and district strategic objectives are included. She indicated the plan is broken down into four separate components.

Part One: The team established communication channels and collected a lot of front-end data. For research on the school sites, they collected surveys from staff and administration at each school site as well as parents.

Part Two: The project included a site analysis, including physical assessments of each school site. It also included programming exercises and regular meetings with a steering committee that included principals, teachers, parents, district leadership, and maintenance staff.

Part Three: A conceptual designing phase. This included several breakout meetings with individual campus leadership to determine their best vision of their future campus and to determine priorities. What kind of projects would they like to see happen within the next 10 years and beyond?

Part Four: The data collected is put into a proposed project list in order of magnitude and cost estimates for each project. They also put the information in a narrative report to summarize needs, findings and recommendations.

Ms. Villena said a couple of items really stood out. The district has a significant number of portable classrooms. Some are over 20 years old, operating well beyond their recommended lifespan. Additionally, parking came up a lot and a new, bigger gym at McCaffrey Middle School.

Ms. Villena shared the FMP for River Oaks Elementary.

OTHER REPORTS

1. City And Schools Together (CAST)

Lois Yount shared the following information from the CAST meeting agenda on May 13, 2024.

- I. Standing Agenda Items
 - School and City Safety Updates – The police department staff will be asked to attend future CAST meetings.
 - School Resource Officers (SRO) – A third officer has been added.
- II. Galt Joint Union Elementary School District
 - Potential GO Bond: The public outreach and education process is beginning.
 - Student Enrollment and Staffing – The district enrollment is up 87 students.
- III. Galt Joint Union High School District
 - End of Year Activities – They purchased a new stage and are excited to use it for graduation.
 - Estrellita High School Program Updates – Ms. Yount did not report updates.
 - Superintendent Transition – Lisa Pettis is retiring. Anna Trunnell is the incoming superintendent from Santa Rosa City Schools.
- IV. City of Galt
 - City Updates – Chris Arias, Interim City Manager, reported on the Parlin Oaks home development.

2. School Calendars

Administrators presented their June 2024 calendars.

I. **Routine Matters/New Business**

232.498 Consent Calendar

Consent Calendar

Lois Yount highlighted the donations and the Disposal of Surplus Property – John Deere Tractor Mowers. She stated Alejandra Garibay applied for a grant that allowed the district to purchase electrical tractors.

Katherine Harper made a motion to approve the Consent Calendar, seconded by Casey Raboy. The motion carried unanimously.

- a. Approval of the Agenda
- b. Minutes
 - April 17, 2024 Regular Board Meeting
- c. Payment of Warrants
 - Vendor Warrants: 24478096-24478162; 24479540-24479612; 24481029-24481078; 24482058; 24482719-24482766;
 - Payroll Warrants: 04/30/24; 05/10/24

d. Personnel

Resignations/Retirees			
Name	Position	Effective Date	Site
Leveroni, Tracey	Teacher	7/12/2024	McCaffrey Middle

McGranahan, Jenne	Teacher	6/7/24	Marengo Ranch
Port, Elizabeth	Expanded Learning Instructional Assistant	6/7/24	Lake Canyon
Prieto-Chase, Lydia	Food & Nutrition Assistant 1	4/18/24	Vernon E. Greer
Seamons, Jackie (Retirement, 21 Years)	Food & Nutrition Assistant 2	6/7/24	Valley Oaks
Shelley, Stella	Payroll Technician	6/7/24	District Office
Villanueva, Emily	Yard Supervisor	5/7/24	McCaffrey Middle

Leave of Absence Requests			
Name	Position	Effective Date	Site
Chavez, Christina	Yard Supervisor	5/8/24	McCaffrey Middle
Woods, Michelle	Teacher	8/5/24	Lake Canyon

New Hires/Reclassifications/Status Changes		
Name	Position	Site
Cabrera, Yadira	Classified Substitute	N/A
Gomez, Oralia	Classified Substitute	N/A
Gonzalez, Alberto	Classified Substitute	N/A
Gonzalez, Casandra (Status Change)	Bilingual Instructional Assistant	Vernon E. Greer
Lopez, Irma	Classified Substitute	N/A
Mestayer, Lisa	Classified Substitute	N/A
Meza, Miriam	Bilingual Office Assistant	Vernon E. Greer
Miranda, Amanda	Short Term Instructional Assistant, Special Education	Vernon E. Greer
Nelson, Olivia	Certificated Substitute	N/A

- e. Donations
- f. Procure Therapy Non-Public, Non-Sectarian School/Agency Services Contract
- g. Disposal of Surplus Property – Cafeteria Tables
- h. Disposal of Surplus Property – John Deere Tractor Mowers

232.499 Consent Calendar (Continued) – Items Removed for Later Consideration
No items were removed.

**CC
Items Removed**

232.500 Annette Kunze made a motion to approve Hancock Park & DeLong School Facility Consulting Proposal for School Facilities Grant and Consulting Services, seconded by Traci Skinner. The motion carried unanimously.

**Consulting
Proposal**

- 232.501** Kyle Montgomery from Christy White Inc. reported on items 232.501 and 232.502, School Facilities Program Close-out Performance Audit for Valley Oaks and River Oaks Elementary Schools, via Zoom. He indicated there were no findings or recommendations for the Valley Oaks audit. However, there was one finding for the River Oaks audit: The District inadvertently reported an expenditure in the wrong final project documentation. **VO Audit**
- Wesley Cagle made a motion to approve School Facilities Program Close-out Performance Audit for Valley Oaks Elementary School Project No. 57/67348-00-002 by Christy White, Inc., seconded by Casey Raboy. The motion carried unanimously.
- 232.502** Katherine Harper made a motion to approve School Facilities Program Close-out Performance Audit for River Oaks Elementary School Project No. 57/67348-00-003 by Christy White, Inc., seconded by Annette Kunze. The motion carried unanimously. **RO Audit**
- 232.503** Wesley Cagle made a motion to approve 19six Architects' Proposal for Professional Architectural and Engineering Services for New Classroom Building at Valley Oaks Elementary School, seconded by Casey Raboy. The motion carried unanimously. **19six Arch Proposal**
- 232.504** The GJUESD Sunshined Proposed Articles for the Fiscal Year 2024-25 with California School Employees Association (CSEA). The articles are: **Public Notice**
1. Article X: Transfers
 2. Article XI: Promotional Opportunities
- 232.505** The GJUESD Sunshined Proposed Articles for the Fiscal Year 2024-25 with Galt Elementary Faculty Association (GEFA). The articles are: **Public Notice**
1. Article VII: Evaluation Procedures
 2. Article XXIV: Term
- 232.506** Galt Elementary Faculty Association (GEFA) Presented its Sunshine Notice for the Fiscal Year 2024-25 with the Galt Joint Union Elementary School District. The articles are: **Public Notice**
1. Article V: Hours
 2. Article XII: Leaves
- 232.507** A First Reading of the following Board Policies was held: **1st Reading Board Policies**
1. BP 3516 Emergency and Disaster Preparedness Plan
 2. BP 4118 Dismissal/Suspension/Disciplinary Action
 3. BP 4140/4240/4340 Bargaining Units
 4. BP 4157/4257/4357 Employee Safety
 5. BP 4218 Dismissal/Suspension/Disciplinary Action
 6. BB 9320 Meetings and Notices
 7. BB 9323.2 Actions by the Board
 8. BP 5144 Discipline

9. BP 6141.2 Recognition of Religious Beliefs and Customs
10. BP 6175 Migrant Education
11. BP 3550 Food Service/Child Nutrition Program
12. BP 3551 Food Service Operations/Cafeteria Fund
13. BP 3553 Free and Reduced Price Meals
14. BP 3555 Nutrition Program Compliance
15. BP 5126 Awards for Achievement
16. BP 4111/4211/4311 Recruitment and Selection

Annette Kunze referenced BP 4111/4211/4311. She clarified that the District still retains the ability that employees cannot possess or be impaired by cannabis or using cannabis while on the job. As well as alcohol.

Claudia Del Toro-Anguiano, Curriculum Director, concurred. It is not allowed.

J. Public Comments for topics not on the agenda

K. Pending Agenda Items

Lois Yount recognized staff who really helped after yesterday's bus accident involving McCaffrey Middle School students in the expanded learning program. She said they did an excellent job on the scene, getting students reunited with their families. Alejandra Garibay, CBO, Carlos Castillo, Principal at McCaffrey, Lisa Mestayer, Dispatch and Instructor, and Abby Jones, Site Expanded Learning Coordinator, was instrumental.

Ms. Yount also recognized Terry Swank, Mechanic. He was on the scene and got the bus back to the yard. No one was seriously injured except the bus driver. She wished him a quick recovery and the students as well. She then thanked the McCaffrey staff, administrators, and counselors.

Ms. Yount said the Galt Police Department offered support and reassurance, and she thanked them.

L. Adjournment

Board Approved: June 18, 2024