

Galt Joint Union Elementary School District Board of Education Minutes

Regular Board Meeting
September 20, 2023

Vernon E. Greer Elementary School
Bright Future Learning Center/Library
248 West A Street, Galt, CA 95632

Zoom Meeting ID:
835 2644 4647

Board Member

Wesley Cagle
Traci Skinner
Casey Raboy
Annette Kunze
Katherine Harper

Lois Yount
Claudia Del Toro-Anguiano
Kuljeet Nijjar
Alejandra Garibay

Administration

Carlos Castillo
Elaine Trull
Laura Papineau
Leah Wheeler

A. 6:00 p.m. – Closed Session Location: Vernon E. Greer Elementary, Room 3
Present for closed session: Wesley Cagle, Traci Skinner, Casey Raboy, Annette Kunze, Katherine Harper, Lois Yount, Claudia Del Toro-Anguiano, Kuljeet Nijjar, Alejandra Garibay

B. Wesley Cagle called the Closed Session to order at 6:00 p.m. to discuss the following items:

1. CONFERENCE WITH LABOR NEGOTIATOR, Government Code §54957.6
Agency Negotiator: Lois Yount, Claudia Del Toro-Anguiano, Kuljeet Nijjar, Alejandra Garibay
 - Employee Agency: (GEFA) Galt Elementary Faculty Association
 - Employee Agency: (CSEA) California School Employee Association
 - Non-Represented Employees
2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE §54957

C. Closed Session adjourned at 7:03 p.m. Wesley Cagle announced no action was taken in closed session.

D. Lois Yount, Superintendent, shared the **Board Meeting Protocol**.

E. Presentations & Recognitions

1. Robert L. McCaffrey Student Leadership Report

Students Adel Samuels and Michelle Schenone addressed the Board to share what the student leadership class has accomplished in the past month. Their focus is the idea of one team in class and across campus. They want everyone to know they are one family at McCaffrey. The students then shared the leadership team's values, activities and fundraising efforts.

F. Public Comments

There were no public comments.

G. Reports

LCAP GOAL 1

Engaging learners in PreK-8 through a focus on equity, access, and academic rigor with inclusive practices in various learning environments.

1. Enrollment Update

Lois Yount reported there are 3,393 students enrolled in the GJUESD. That is up 32 students compared to the end of the 2022-2023 school year. She indicated enrollment increased at all school sites except for the two schools with only two kindergarten classes.

LCAP GOAL 2

Promoting PreK-8 whole learner development through social and emotional learning opportunities in a variety of safe and supportive environments.

1. Facilities Master Planning

Lois Yount reported Architectural firm 19six is performing site visits this month to determine facility needs. They are also in the process of reviewing and evaluating the District's existing plans and projects completed to date. The completed Master Plan should be presented to the Board by April 2024.

Ms. Yount said the District is in the process of establishing a Steering Committee that would meet 3-4 times between October and April. This Committee will review and give feedback on the Master Plan and the facility's long-term goals for the District.

The District would like a Board member, 2-3 principals, 2-3 teachers, and maintenance staff to participate in this Committee.

Ms. Yount said Carlos Castillo, Jennifer Porter, and David Nelson, Principals, will participate.

Traci Skinner said she could participate if needed.

OTHER REPORTS

1. Jennings Property Lease

Lois Yount reported District and City staff met on August 23, 2023 to continue planning for a potential City lease of the District's Jennings property at 320 W Elm Avenue. She indicated the project would take approximately two years to complete.

Summary of topics discussed:

- The City would prefer a lease term of at least 25 years
- A lease would include a cancellation clause if the City did not develop the land in the time specified
- Payment to the District for the property- The District's goal is to recover attorney fees associated with developing this lease
- Insurance costs and liability need to be researched for both parties
- The City would develop two softball fields, a parking lot, and bathrooms
- Potential City funding sources- Measure Q, Developer Fees and other Financing Options

Next Steps:

The District's legal counsel will have a draft agreement for the City and District to review by the end of October.

Lois Yount said the GJUESD will work to recover attorney fees from the City associated with developing property. The City and GJUESD will research insurance costs and liability. The project is estimated to cost between \$2 and \$4 million. The City plans to use Measure Q developer fees and other financing options.

2. Fentanyl Awareness Community Information Meeting: September 12, 2023
McCaffrey Middle School

Lois Yount thanked Annette Kunze and the Galt Teen Center for organizing the meeting. She indicated it was an excellent presentation. There is a video for parents on the GJUESD website.

Annette Kunze thanked the staff for their efforts to host the meeting.

3. School Calendars

School principals highlighted events from their October 2023 calendars. Lois Yount highlighted Fairsite Elementary's calendar.

H. Routine Matters/New Business

232.412 Consent Calendar

Wesley Cagle pulled item i. Bid for Site Work for Three Portable Classrooms at Lake Canyon Elementary School from the Consent Calendar for later consideration.

Traci Skinner made a motion to approve the Consent Calendar [minus item i. Bid for Site Work for Three Portable Classrooms at Lake Canyon Elementary School] seconded by Casey Raboy. The motion carried unanimously.

a. Approval of the Agenda

**Consent
Calendar**

b. Minutes

- August 16, 2023 Regular Board Meeting

c. Payment of Warrants

- Vendor Warrants: 24431669-24431732; 24433571-24433649; 24434741-24434820; 24436107-24436152; 24437009-24437083
- Payroll Warrants: 8/11/23, 8/31/23, 9/8/23

d. Personnel

Resignations/Retirees			
Name	Position	Effective Date	Site
Chikwendu, Rose	School Nurse	8/31/23	District Office

Escalante, Josefina	Bilingual Office Assistant	8/22/23	River Oaks
Gwinn, Kobi	Registered Behavior Technician	8/15/23	District Office
Hibbard, Debbie	Food & Nutrition Assistant 1	8/21/23	Vernon E. Greer
Mock, Sofia	Yard Supervisor	9/29/23	River Oaks
Powers, Elliot	Instructional Assistant, Special Education	8/15/23	River Oaks

Leave of Absence Requests			
Name	Position	Effective Date	Site
Blake, Lauren	Instructional Assistant, Special Education	9/5/23	Valley Oaks
Calhoun, Alison	Teacher	9/13/23	River Oaks
Chavez, Faviola	Instructional Assistant, Bilingual	9/18/23	Valley Oaks
Dawley, Krista	Teacher	9/1/23	River Oaks
Dena, Gerardo	Custodian	8/25/23	River Oaks
Guillen Madera, Karla	Instructional Assistant, Expanded Learning	8/23/23	Lake Canyon
Harcourt, Kevin	Skilled Maintenance Technician	8/7/23	District Office
Ibanez, Sofia	Instructional Assistant, Bilingual	9/12/23	Valley Oaks
Reuthinger, Heidi	Instructional Assistant	9/19/23	Lake Canyon
Singh, Nisha	Yard Supervisor	9/11/23	Lake Canon

New Hires/Reclassifications/Status Changes		
Name	Position	Site
Alvarado, Jonathan	Classified Substitute	N/A
Cardoza, Fatima-Itzel (Status Change)	Bilingual Instructional Assistant, Expanded Learning	Valley Oaks
Durham, Jana	Classified Substitute	N/A
Forbes, Jamie (Status Change)	Food & Nutrition Assistant 1	Marengo Ranch
Freeman, LaDonna	Food & Nutrition Assistant 1	Valley Oaks
Garcia, Annette	Bilingual Community Outreach Assistant	McCaffrey Middle
Garibay, Alejandra	Chief Business Official	District Office
Granados, Diana (Status Change)	Bilingual Community Outreach Assistant	TBD
Lopez, Elizabeth	Instructional Assistant, Expanded Learning	Lake Canyon
Miranda, Amanda	Instructional Assistant, Expanded Learning	River Oaks
Orozco, Anica	Instructional Assistant, Special Education	Marengo Ranch
Ramirez, Lucerito	Instructional Assistant	Marengo Ranch
Reeve, James	Instructional Assistant	River Oaks
Rios de Yopez, Griselda	Classified Substitute	N/A
Salamy, Justine	Instructional Assistant, Special Education	Fairsite Preschool

Sandoval Torres, Maria	Food & Nutrition Assistant 1	Lake Canyon
Torres, Alexandria	Instructional Assistant, Special Education	Fairsite Preschool
Villalobos Hinojosa, Valeria	Instructional Assistant, Expanded Learning	Vernon E. Greer
Villanueva, Marinda	Instructional Assistant, Special Education	Fairsite Preschool

- e. Donations
- f. Out-of-State Conference Attendance for Erin McCook Mundy attendance at the National Association of School Psychologists Annual Conference, February 14- 17, 2024 in New Orleans, Louisiana. Ms. Mundy will pay half the costs of attending.
- g. 2023-24 School Fundraisers
- h. 2023-24 After School Education and Safety (ASES) Program Memorandum of Understanding (MOU) Between GJUESD and the City of Galt
- i. Bid for Site Work for Three Portable Classrooms at Lake Canyon Elementary from Blevins Construction
- j. 2023-24 Master Contracts for Nonpublic Schools and Agencies
 - Sierra School "Specialized Education of California"
 - Sierra San Joaquin "Specialized Education of California"
 - Sunbelt Staffing

232.413 Consent Calendar (Continued) – Items Removed for Later Consideration

**CC items
Removed**

- i. Bid for Site Work for Three Portable Classrooms at Lake Canyon Elementary School

Katherine Harper made a motion to approve item i. Bid for Site Work for Three Portable Classrooms at Lake Canyon Elementary School, seconded by Traci Skinner. The motion was carried by a vote of 4 ayes by Traci Skinner, Casey Raboy, Annette Kunze, and Katherine Harper. Wesley Cagle abstained.

232.414 A Public Hearing Regarding the Sufficiency of Instructional Materials and Determination through a Resolution of Whether Each Student has Sufficient Textbooks and Instructional Materials Pursuant to Education Code 60119 was held. There were no public comments.

**PUBLIC
HEARING**

232.415 Katherine Harper made a motion to approve Resolution No. 2, GJUESD Resolution Regarding Sufficiency of Instructional Materials 2023-2024, seconded by Annett Kunze. The motion carried unanimously.

**Res 2 Suff
of Inst Mat**

232.416 Lois Yount shared Government Financial Strategies Joint Power Authority report indicating the potential bonding capacity and draft bond measure timeline with the Board and District administration. She indicated the District

**FM3 Public
Opinion
Research**

has sufficient bonding capacity to support a possible bond measure in November 2024.

The District recommends Board approval to partner with FM3 Research to conduct public opinion research regarding a possible November 2024 bond measure. For this project, FM3 recommends conducting a 15 to 20-minute dual-mode (telephone and online) survey among a randomized sample of likely voters within the GJUESD. FM3 will aim to get as many responses as possible, expecting them to complete 500 interviews.

Staff from GJUESD, Galt High School District, and Arcohe Elementary School District have been collaborating on the possibility of a joint public opinion survey. This could potentially reduce survey costs for each participating District.

Richard Bernard, Partner, FM3, provided additional information. He indicated the intent is to survey 500 random likely voters. The randomly selected voters would answer the survey by phone, and a portion would answer online. Because potential voter selection is random, it ensures that the particular District's demographics mirror the respondents'. This gives a statistically high likelihood of being able to tell the District the probability of success with a bond measure within a margin of error. Mr. Bernard described the survey as asking questions related to education finance, educational statements, and other critical education statements to see how people react as they learn more about the school district and the needs of the District. This allows FM3 to simulate the effect of outreach by the District and any opposition. Similarly, they would test the high school area to glean information about simultaneously having both measures on the ballot.

Annette Kunze asked how FM3 will reach out to voters in the age of mobile phones and viruses. She said people are worried about answering unsolicited calls. Also, people who live in the area may have area codes from different locations.

Mr. Bernard said the registrar of voters knows who is currently registered in the District using a multitude of data sources. FM3 will randomly sample by cellular phone, landline, email, and text.

Wesley Cagle made a motion to approve FM3 Research (Fairbank, Maslin, Maullin, Metz & Associates) Proposal to Conduct Public Opinion Research, seconded by Annette Kunze. The motion carried unanimously.

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| 232.417 | Annette Kunze made a motion to approve Resolution No. 3, Authorized Signatories for the Galt Joint Union Elementary School District, seconded by Traci Skinner. The motion carried unanimously. | Res 3 Auth
Sig |
| 232.418 | Annette Kunze asked what role parents have in their children being selected for support through acceleration blocks. She also would like to know the attendance requirement and how the District ensures these sessions are effectively used. Ms. Kunze said she appreciated the limited time being clear in | GEFA Side
Letter re
Accel
Blocks |

the agreement so the District doesn't create a new normal inadvertently regarding the \$80 per hour versus \$55.

Lois Yount responded that parent communication and parent permission are required before a student can participate. Typically, teachers communicate with parents initially during Parent Conference Week. The goal is for a small group of 6 to 8 students. Teachers are asked to take attendance, and principals should approve it. If attendance drops to 2, 3, or 4 students, we expect that a teacher would invite other students. Teachers can ask students from their grade level or even from different grade levels if they desire to do so.

The Board requested a follow-up report to see how the program is going. The District will provide multiple reports through the end of the school year depending on teacher participation and when the acceleration blocks begin.

Traci Skinner made a motion to approve the Side Letter of Agreement Between GJUESD and the Galt Elementary Faculty Association (GEFA) Regarding Acceleration Blocks for the 2023-24 School Year, seconded by Wesley Cagle. The motion carried unanimously.

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| 232.419 | <p>Luis Murillo, Consulting Actuary, Total Compensation Systems, reported on the estimated cost of providing retirement health benefits to employees and the requirement for putting this liability on the District financial statements. Currently, the District retiree benefits include medical, dental, and vision for five years or until age 65, whichever comes first. The District pays about 100% of the premium up to a cap. Mr. Murillo said 357 employees and 33 retirees were included in the valuation. Every year, the District can expect those liabilities to increase by about \$300,000, assuming no other changes. He indicated a complete evaluation will be conducted next year.</p> <p>Traci Skinner made a motion to approve the GJUESD Actuarial Study of Retiree Health Liabilities Under GASB 74/75 For Fiscal Year Ending June 30, 2023, seconded by Casey Raboy. The motion carried unanimously.</p> | Actuarial Study |
| 232.420 | <p>Alejandra Garibay, Chief Business Official, reported the Unaudited Actuals is the annual statement reporting period of actual expenditures as of June 30, 2023. She presented a summary of the 2022-23 Unaudited Actuals.</p> <p>Annette Kunze made a motion to approve the 2022-23 Unaudited Actuals, seconded by Casey Raboy. The motion carried unanimously.</p> | Unaudited Actuals |
| 232.421 | <p>Wesley Cagle made a motion to approve Resolution No. 4, Resolution of the Governing Board to Commit Fund Balance for 2023-24, seconded by Traci Skinner. The motion carried unanimously.</p> | Res 4 Commit Fund Balance |
| 232.422 | <p>Katherine Harper made a motion to approve Resolution No. 5, GANN LIMIT, seconded by Casey Raboy. The motion carried unanimously.</p> | Res 5 GANN Limit |

232.423 Casey Raboy made a motion to approve a Substitute Teacher Pay Rate Increase, seconded by Traci Skinner. The motion carried unanimously.

**Sub
Teacher
Pay Rate
Increase**

	Recommendation	Current Rates
Daily	\$220	\$210
Multiple Day (15+ days)	\$240	\$230
Long Term (long-term vacancy or leave of absence or 15 or more consecutive days)	\$300	\$270
GJUESD Retirees	\$240	\$230

232.424 A First Reading of Board Policy 3314.2 Revolving Funds was held. The second reading is waived to allow the District to accept donations and fundraisers via electronic payment immediately.

**BP 3314.2
Revolving
Funds**

Annette Kunze made a motion to approve Board Policy 3314.2, Revolving Funds, seconded by Casey Raboy. The motion carried unanimously.

232.425 Casey Raboy made a motion to approve Opening a Venmo Account for the Galt Joint Union Elementary District, seconded by Wesley Cagle. The motion carried unanimously.

**Venmo
Account**

232.426 Annette Kunze made a motion to approve the following Board Policies (BP), Administrative Regulations (AR) and Bylaw (BB), seconded by Casey Raboy. The motion carried unanimously.

**Board
Policies**

Superintendent

1. BP 1113 - District and School Websites
AR 1113 - District and School Websites
2. BP 4140/4240/4340 - Bargaining Units
3. BB 9322 - Agenda/Meeting Materials

Curriculum

4. BP 4112.2 – Certification
AR 4112.2 – Certification
5. BP 6174 - Education for English Learners
AR 6174 - Education for English Learners

Educational Services

6. BP 5141.5 - Mental Health
7. BP 5148 - Child Care and Development
AR 5148 - Child Care and Development
8. DELETE: BP 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities
9. BP 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education
AR 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education

I. Public Comments for topics not on the agenda

Public comment is limited to three minutes or less, pending Board President's approval.

J. Pending Agenda Items

1. GEFA Acceleration Blocks

K. Adjournment 8:43 p.m.

Board Approved: October 18, 2023