

# Galt Joint Union Elementary School District Board of Education Minutes

**Regular Board Meeting  
January 18, 2023**

**Galt City Hall Chamber**  
380 Civic Drive, Galt, CA 95632

**Zoom Meeting ID:**  
87142245065

## **Board Members Present**

Wesley Cagle  
Traci Skinner  
Casey Raboy  
Annette Kunze  
Katherine Harper

## **Administrators Present**

Lois Yount  
Nicole Lorenz  
Claudia Del Toro-Anguiano  
Ellen Morris  
Laura Papineau  
Donna Mayo-Whitlock

- A. 6:00 p.m. – Closed Session Location:** Galt City Hall Conference Room  
Present for closed session, Traci Skinner, Casey Raboy, Annette Kunze, Katherine Harper, Lois Yount, Nicole Lorenz, Claudia Del Toro-Anguiano and Donna Mayo-Whitlock. Wesley Cagle entered closed session at 6:50 p.m.
- B. Closed Session was called to order at 6:00 p.m.** by Traci Skinner to discuss the following item:
1. CONFERENCE WITH LABOR NEGOTIATOR, Government Code §54957.6  
Agency Negotiator: Lois Yount, Nicole Lorenz, Claudia Del Toro-Anguiano, Donna Mayo-Whitlock
    - Employee Agency: (GEFA) Galt Elementary Faculty Association
    - Employee Agency: (CSEA) California School Employee Association
    - Non-Represented Employees
    - Superintendent
- C. Closed Session Adjourned at 7:10 p.m.** Wesley Cagle announced no action was taken in closed session. The open session was called to order at 7:14 p.m., followed by the flag salute.
- D.** Lois Yount, Superintendent, shared the **Board Meeting Protocol**
- E. Public Comments** for topics not on the agenda
1. Sheetal Pal addressed the Board regarding supplanting the Teacher On Special Assignment (TOSA) positions with intervention teacher positions.
  2. Erin Mundy-McCook addressed the Board to recommend that the District hire intervention teachers at each site whose job is to work directly with students.
- F. Reports**  
LCAP GOAL 1  
*Engaging learners in PreK-8 through a focus on equity, access, and academic rigor with inclusive practices in various learning environments.*

## 1. Teacher On Special Assignment (TOSA)

Claudia Del Toro-Anguiano, Curriculum Director, reported on the responsibilities and services provided by TOSAs. She indicated they support the following key focus areas for the District:

- Multi-Tier Systems of Support (MTSS)
- Home Study Program
- Data Reports, Illuminate-Assessment Platform & Synergy
- Beyond Student Support Team (SST) & Expanded Day After School Programs

Ms. Del Toro-Anguiano highlighted a few of the tasks the TOSAs have completed this year:

- Provide training and support to new teachers
- Presented professional learning opportunities as part of Menu Tuesdays
- Designed assessments in the Illuminate platform
- Plan and facilitate academic conferences at Greer for 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> grades
- Provide SIPPS training to instructional assistants at all schools
- Participated in MTSS/SST meetings to support a smooth process
- Developed and designed training for new substitute teachers, which included visiting classrooms and guidance on expectations
- Provide new teachers with an analysis of student work and the instructional implications
- Provide guidance and assistance on effective strategies for English Learners

Ms. Del Toro-Anguiano shared a service menu prepared by TOSAs. The menu gives teachers and administration a glimpse of the type of support they can provide if requested. She also shared a copy of the January Literacy News that TOSAs provided on literacy strategies.

Annette Kunze asked for clarification on some of the acronyms used throughout this report.

Donna Whitlock, Educational Services Director, provided an overview of the Multi-Tier Systems of Support (MTSS) system, Student Success Teams (SST) and Bright Future Learning Academy (BFLA).

Lois Yount indicated the acronyms would be spelled out in future reports.

## 2. Arts, Music, and Instructional Materials Discretionary Block Grant and Proposition 28

Nicole Lorenz, Chief Business Official, reported. She described the differences between the Arts, Music, Instructional Materials Discretionary Block Grant and Proposition 28 – additional funding for arts education in public schools.

Proposition 28 passed in November 2022. Ms. Lorenz highlighted the following areas:

- Allowable uses
- Duration
- Allocation amount
- Allocation basis
- Plan for reporting requirements
- Planned areas of expenditures

She said the overall difference is the Arts, Music, and Instructional materials Discretionary Block Grant can be used for multiple areas, and funding is allocated on the prior year's average daily attendance, whereas Proposition 28 funds are specifically for arts education and funding is based on student enrollment and the number of low-income students who qualify for National School Lunch Program.

Ms. Lorenz added that the Arts, Music, and Instructional Materials Discretionary Block Grant plan needs to be approved by the Board of Education. A plan will be brought to the Board for consideration in February or March. The District needs to develop a plan for Proposition 28 funding use. However, it does not require Board approval.

#### OTHER REPORTS

##### 1. 2023-2024 School Registration

Lois Yount reported registration for the 2023-2024 school year opens next week, Tuesday, January 24, 2023. She stated that current Transitional Kindergarten (TK) students do not need to register for kindergarten. They will automatically be enrolled at their home school and current sixth graders will automatically be enrolled at Robert L. McCaffrey Middle School. Ms. Yount added that families could register online or at any school site and the district office.

Donna Whitlock stated her department is in the process of confirming enrollment in the Bright Future Learning Academy and the Dual Language Immersion (DLI) Program. She indicated the District hopes to grow the DLI program and will promote it in District newsletters, website, meetings and events.

##### 2. Williams Uniform Complaint Process (UCP) Quarter 2 Report

Lois Yount reported no complaints.

#### **G. Routine Matters/New Business**

**212.400** Lois Yount highlighted the reassignment of Elaine Trull from teacher to Assistant Principal/Teacher On Special Assignment (TOSA).

Annette Kunze made a motion to approve the Consent Calendar, seconded by Katherine Harper and unanimously carried.

- a. Approval of the Agenda **Consent**
- b. Minutes
  - December 14, 2022 Annual Organizational Board Meeting
  - January 4, 2023 Special Board Meeting
- c. Payment of Warrants
  - Vendor Warrants: 23386647-23386702; 23388313-23388390; 23388801-23388822; 23390014-23390103; 23391107-23391134;
  - Payroll Warrants: 1/10/23

d. Personnel

<b>Resignations/Retirees</b>			
Name	Position	Effective Date	Site
Espinoza, Vanessa	Instructional Assistant, Expanded Learning	12/16/22	Valley Oaks

<b>Leave of Absence Requests</b>			
Name	Position	Effective Date	Site
Dominguez Arteaga, Brianda	Bilingual Instructional Assistant	1/5/23	McCaffrey Middle
Gray, Jennifer	Yard Supervisor	12/5/22	McCaffrey Middle
Kearney, Daryl	Bus Driver	1/6/23	Transportation
Mobley, Michelle	Teacher	1/9/23	Lake Canyon
Mendoza, Karla	Instructional Assistant, Special Education	1/3/23	Fairsite Preschool

<b>New Hires/Reclassifications/Status Changes</b>		
Name	Position	Site
Andrade, Yelitza	Bilingual Instructional Assistant	Fairsite Preschool
Ma, Sydney (Status Change)	Instructional Assistant, Special Education	Fairsite Preschool
Nieto, Jacqueline	Bilingual Instructional Assistant, Expanded Learning	Vernon E. Greer
Purcell, Jillian	Instructional Assistant, Special Education	Valley Oaks
Roberts, Nicole	Teacher	Valley Oaks
Rubio, Maria	Certificated Substitute	N/A
Sahota, Neelam	Certificated Substitute	N/A
Torres, Liliana	Certificated Substitute	N/A
Trull, Elaine	Assistant Principal/Teacher on Special Assignment	District Office
Velasquez, Guadalupe	Certificated Substitute	N/A

e. ACCO Engineered Systems Early AC Unit Release Proposal for Valley Oaks New Class Building

**212.401** Consent Calendar (Continued) – Items Removed for Later Consideration

**CC Items  
Removed**

**212.402** Board Consideration of Approval of Collective Bargaining Agreement Between California School Employees Association and its Galt Chapter #362 (CSEA) and Galt Joint Union Elementary School District for the Period Beginning July 1, 2022, and Ending June 30, 2023.

**CSEA TA**

Annette Kunze stated that it would be helpful to see the compensation trends over time to make the global impact more apparent when the Board makes compensation decisions.

Katherine Harper made a motion to approve the Collective Bargaining Agreement Between California School Employees Association and its Galt Chapter #362 (CSEA) and Galt Joint Union Elementary School District for the Period Beginning July 1, 2022, and Ending June 30, 2023 seconded by Casey Raboy and unanimously carried.

**212.403** Traci Skinner made a motion to approve the Collective Bargaining Agreement Between Unrepresented and Galt Joint Union Elementary School District for the Period Beginning July 1, 2022 and Ending June 30, 2023, seconded by Annette Kunze and unanimously carried. **Unrepresented TA**

**212.404** Casey Raboy made a motion to approve the 2023-24 School Calendar, seconded by Katherine Harper and unanimously carried. **School Calendar**

**212.405** Board Consideration of Approval of Job Description for Alternative Education Teacher. **Job Desc Alt Ed Teacher**

Katherine Harper asked if creating this position would displace services to any students currently using the alternative center.

Donna Whitlock said it might affect in-house suspensions as this new position would serve a self-contained classroom, helping students at risk of expulsion or failing. However, in-house suspensions could be redesigned by the school administration.

Annette Kunze made a motion to approve the Job Description for Alternative Education Teacher, seconded by Traci Skinner and unanimously carried.

**212.406** Katherine Harper made a motion to approve the Revised Job Description for School Counselor, seconded by Annette Kunze and unanimously carried. **Job Desc School Counselor**

**212.407** Traci Skinner made a motion to approve the California Department of Education (CDE) Early Education Division (EED) Emergency Closure Request Form, seconded by Casey Raboy and unanimously carried. **CDE EED Emergency Closure Form**

**212.408** Casey Raboy made a motion to approve the California Department of Education (CDE) Request for Allowance of Attendance Due to Emergency Conditions Form J-13A, seconded by Annette Kunze and unanimously carried. **CDE Form J-13A**

**212.409** A First Reading of the Following Board Policies, Administrative Regulations, and Bylaw was held. **FIRST READING**

There were no suggested changes.

Annette Kunze addressed AR 5141.3 Health Examinations. She suggested all parents/guardians receive the annual parent/guardian notification regarding Type 1 Diabetes and Type 2 Diabetes multiple times throughout the school year through various avenues.

Superintendent

1. BP/AR 5131.7 – Weapons and Dangerous Instruments
2. BB 9323 – Meeting Conduct

Educational Services

3. BP/AR 0430 – Comprehensive Local Plan for Special Education
4. AR 5141.3 Health Examinations
5. BP/AR 5148.2 Before/After School Programs
6. BP/AR 5148.3 Preschool/Early Childhood Education

**H. Public Comments**

There were no public comments at this point in the meeting,

**I. Pending Agenda Items**

Wesley Cagle requested to recognize the spelling bee contestants at a future board meeting. He indicated his goal as the board president is to invite more students to the board meetings.

**J. Adjournment 8:48 p.m.**

**Board Approved: February 15, 2023**