

**Galt Joint Union Elementary School District
Board of Education**
“Building a Bright Future for All Learners”

Regular Board Meeting
Wednesday, April 22, 2020
ZOOM Teleconference Link
Link: <https://zoom.us/j/95941547260>

6:00 p.m. Closed Session
7:00 p.m. Open Session
Phone Participation: 408-638-0968
Meeting ID: 959 4154 7260

AGENDA

This meeting is being held pursuant to Executive Order N-25-20 issued by California Governor Gavin Newsom on March 12, 2020.

Any or all board members may attend Open Session by the meeting phone or video conference.

Public Comments can be emailed to: kbock@galt.k12.ca.us

A. 6:00 p.m. – Closed Session

- B. 1. CONFERENCE WITH LABOR NEGOTIATOR, Government Code §54957.6**
Agency Negotiator: Karen Schauer, Lois Yount, Donna Mayo-Whitlock, Claudia Del Toro-Anguiano
- Employee Agency: (GEFA) Galt Elementary Faculty Association
 - Employee Agency: (CSEA) California School Employee Association
 - Unrepresented Employees

C. Adjourn Closed Session, Call Meeting to Order, Announce Action Taken in Closed Session, Review of Teleconference Protocol

D. Communications

1. 2019-2020 Second Period Interim Report

E. Reports

LCAP GOAL 1

Develop and implement a personalized learning and strengths-based growth plan for every learner that articulates and transitions to high school learning pathways while closing the achievement gap.

1. James B. McClatchy Foundation COVID-19 Early Education Grant Award

LCAP GOAL 2

Implement California State Standards in classrooms and other learning spaces through a variety of blended learning environments while closing the achievement gap.

1. Distance Learning: Equity, Inclusion, Access

LCAP GOAL 3

Processes and measures for continuous improvement and accountability are applied throughout the district, including personalized evaluation processes for educators.

LCAP GOAL 4

School facilities are safe, healthy, hazard free, clean and equipped for 21st century learning.

1. Food Services: Equity, Inclusion and Access
2. Pupil Transportation Program Organizational Delivery Model System Review and Study Report

F. Recommended Actions/Routine Matters/New Business

192.078	Consent Calendar	MOTION
	<ol style="list-style-type: none"> a. Approval of the Agenda At a regular meeting, the Board may take action upon an item of business not appearing on the posted agenda if, <u>first</u>, the Board publicly identifies the item, and <u>second</u>, one or more of the following occurs: <ol style="list-style-type: none"> 1) The Board, by a majority vote of the full Board, decides that an emergency (as defined in Government Code section 54956.5) exists; or 2) Upon a decision by a two-thirds vote of the Board, or if less than two-thirds of the Board members are present, a unanimous vote of those present, the Board decides that there is a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted; or 3) The item was posted on the agenda of a prior meeting of the Board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting, the item was continued to this meeting. b. Minutes: March 25, 2020 Regular Board Meeting c. Payment of Warrants – <u>Certificated/Classified Payrolls Dated:</u> 03/31/20 & 4/10/20 <u>Vendor Warrant Numbers:</u> 20346254-20346343, 20347654-20347697, 20348639-20348672, 20349256-20349283 d. Personnel <ol style="list-style-type: none"> 1. Resignations/Retirement 2. Leave of Absence Requests 3. New Hires e. Donations 	
192.079	Consent Calendar (Continued) – Items Removed for Later Consideration	CC Items Removed
192.080	Board Consideration of Approval of Resolution No. 11, Notice of Completion for Marengo Ranch Elementary School Building Modernization Project	MOTION
192.081	Board Consideration of Approval of Measure K Bond Building Fund of GJUESD Audit Report	MOTION
192.082	Board Consideration of Approval of Resolution No. 12, Resolution To Reduce Or Eliminate Classified Staff Due To Lack Of Work/Lack Of Funds	MOTION

192.083 Board Consideration of Approval of Resolution No. 13,
Resolution To Reduce Or Eliminate Classified Staff Due To Lack
Of Work/Lack Of Funds

MOTION

G. Public Comments for topics not on the agenda

Public Comment should be limited to three minutes or less pending Board President approval. Community members who cannot wait for the related agenda item may also request to speak at this time. Please e-mail kbock@galt.k12.ca.us or address Kauai Bock through the Chat feature in the ZOOM meeting.

H. Pending Agenda Items

1. School District Properties
2. Low Performing Block Grant: Mathematics
3. CSBA Social Media & Training for School Boards

I. Adjournment

The next regular meeting of the GJUESD Board of Education: May 27, 2020

Board agenda materials are available for inspection at the address below.

Individuals who require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing:
Karen Schauer Ed.D., District Superintendent
Galt Joint Union Elementary School District
1018 C Street, Suite 210, Galt, CA 95632
(209) 744-4545



Board Meeting Agenda Item Information

Meeting Date: April 22, 2020	Agenda Item: Closed Session
Presenter: Karen Schauer	Action Item: Information Item: XX
<p>1. CONFERENCE WITH LABOR NEGOTIATOR, Government Code §54957.6 Agency Negotiator: Karen Schauer, Lois Yount, Donna Mayo-Whitlock, Claudia Del Toro-Anguiano</p> <ul style="list-style-type: none">▪ Employee Agency: (GEFA) Galt Elementary Faculty Association▪ Employee Agency: (CSEA) California School Employee Association▪ Non-Represented Employees	



Board Meeting Agenda Item Information

Meeting Date: April 22, 2020	Agenda Item: Communications
Presenter: Karen Schauer	Action Item: Information Item: XX

1. Sacramento County Office of Education (SCOE): 2019-2020 Second Period Interim Report

David W. Gordon
Superintendent

BOARD OF EDUCATION

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April 15, 2020

Dr. Karen Schauer, Superintendent
Galt Joint Union Elementary School District
1018 C Street, Suite 210
Galt, CA 95632

SUBJECT: 2019-2020 Second Period Interim Report

Dear Superintendent Schauer:

After submission of the Second Period Interim Report, the County Superintendent of Schools is required to review the report for adherence to the State-adopted Criteria and Standards pursuant to Education Code sections 42130-31 and 33127. The district filed a Second Interim Report with a **positive** certification. Based on the multi-year projections and assumptions provided by the district, it appears the district will meet its 3% unrestricted reserve requirement for the current fiscal year and first subsequent fiscal year, but will fall short by approximately \$180,000 in 2021-2022. We concur with the district's **positive** certification with the following comments:

- The multi-year projections submitted project that the unrestricted General Fund balance will decrease by \$549,429 in 2019-2020, by \$651,262 in 2020-2021, and by \$248,645 in 2021-2022.
- The district is projecting a decrease of 40 ADA in 2019-2020.
- While we are pleased to note that the district has already begun the process of making budget reductions, we are concerned that the district fails to meet reserve requirements in 2021-2022.
- In light of the recent situation with the COVID-19 pandemic and the uncertainty of how this will affect the economy and state funding, now more than ever, districts need to insure continued fiscal solvency by building reserves and eliminating deficit spending by supporting expenditures from on-going revenue sources, and not relying on any one-time income to balance the budget.

We continue our request that the district provide the following:

- We are requesting that the district submit with the 2020-2021 Adopted Budget, a board-approved budget reduction plan. The plan must be viable and should include supporting on-going expenditures from on-going revenue sources to assure the district continues to maintain fiscal solvency. The multi-year projections submitted with the 2020-2021 Adopted Budget must meet the minimum unrestricted reserve requirements in all three years so that the budget can be approved by the County Superintendent.
- Notify us immediately, and provide for our review, any changes to the budget.
- Continue to closely monitor future enrollment trends and inform us of budget adjustments should enrollment trends fluctuate.

We would like to thank your staff for their cooperation during our review process.

If you have any questions or concerns regarding this review, please feel free to call Debra Wilkins at (916) 228-2294.

Sincerely,



David W. Gordon
Sacramento County Superintendent of Schools

DWG/TS/dw

cc: Grace Malson, Board President, GJUSD
Lois Yount, Business Services Director, GJUSD
Tracy Stinson, Fiscal Services Supervisor, GJUSD
Dr. Nancy Herota, Deputy Superintendent, SCOE
Tamara Sanchez, Associate Superintendent, SCOE
Debra Wilkins, District Fiscal Services Director, SCOE



Board Meeting Agenda Item Information

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1. Distance Learning: Equity, Inclusion, Access

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1. James B. McClatchy Foundation COVID-19 Early Education Grant Award

Presenter: Donna Mayo-Whitlock, Educational Services Director and Karen Schauer Ed.D., Superintendent

The GALT Learning Equity and Excellence (GLEE) provides \$26,000.85 through grant funding to support more equitable distance learning and training for our PreK English Learner families. The grant is augmented with other PreK funding resources through First 5 Sacramento, State Preschool and LCFF supplemental and concentration funding.

In addition, Donna Whitlock, Director of Educational Services, submitted a comprehensive proposal for Years 2 and 3 of the Prekindergarten and English Learner grant funding, at the invitation of the James B. McClatchy Foundation. Final notifications of the grant award status are projected to be made by early June 2020.



LCAP GOAL 2

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1. Distance Learning: Equity, Inclusion, Access

Presenter: Karen Schauer Ed.D., Superintendent, Claudia Del Toro-Anguiano, Curriculum Director and Donna Mayo-Whitlock, Educational Services Director, Lois Yount, Business Services Director

District leaders will provide an overview of Phase II district learning efforts and follow with board discussion and questions.

The week of April 14th provided educators with time to focus upon the training and planning for Phase II Distance Learning Efforts.

At the conclusion of the distance learning period, teachers will report a participation summary for each student. No grades or other performance measures will be lowered from the second trimester.

Current eighth graders are scheduled for high school classes for the 2020-21 school year. In addition, the eighth-grade awards program and promotion ceremony are being reviewed for possible virtual recognition and celebration events.

At this time, there are no students on the waiting list for Chromebooks or hot spots. Chromebooks and hot spots were distributed through the schools or district office during scheduled times. In addition, the McClatchy foundation grant has expanded Prekindergarten distance learning opportunities for parents with their children through additional Chromebook and hot spot purchases.

As the district implements distance learning and continues learning efforts when schools reopen, it is important for real time access to student participation and performance data at varying levels. "Mission Control" pertains to learning management that easily provides equity, inclusion and access information to all involved in supporting the learner's growth and achievement. We are examining current and new Student Information and Learning Management systems for this critical feature.

Attachments:

1. GJUESD Distance Learning Guidance
2. GJUESD Distance Learning Tutorial
3. GJUESD Special Education Update: Director Communication



Distance Learning Guidance

Galt Joint Union Elementary School District

Acknowledgements & Introduction

All educators share the primary goal of high-quality continuity of education for each and every learner. The purpose of this document is to support teachers and administrators as they work toward moving their teaching and learning to a Distance Learning Online Model. This document provides guidance to support more consistent and equitable remote learning activities in new and challenging times. The GJUESD recognizes that distance learning efforts made by each and every educator are valued and help us Grow And Learn Together.

It is important to understand that taking teaching and learning online involves more than just uploading files and video links to a platform. Teaching remotely requires a different approach. It is a skill to be learned and everyone is doing the best they can with what they know and have access to. As we advance our distance learning model, it is expected that educators share practices that help make online learning more effective and engaging! *Note: if a teacher needs access to a 'hot spot' due to limited/unreliable wifi at home, she/he should contact site administration.*

Please keep in “mind and heart” the importance of finding ways to remotely act through our expertise to support, challenge and inspire our learners individually and collectively. Consider ways to involve parents or guardians to partner in this effort to further support and inspire their child through our developing distance learning model.

Dates

Please plan to provide distance learning for the coming two weeks, April 20th - May 1st, with preparation for a possible closure extension through late May, given changing COVID-19 conditions. The immediate goal is to prepare for the coming two (2) weeks. Should schools reopen earlier, distance learning activities can be adapted for blended classroom instruction and homework.

- ★ April 6th - 13th Spring Break
- ★ April 14th - 17th Teacher Preparation & Training Time (*instruction & office hours will be paused*)
- ★ April 20th Launch of Distance Learning
- ★ April 20th - **June 4th** Distance Learning Phase II

General Overview: The following are ‘guidelines’ to be used as just that- guidelines for how we provide instruction to children through Distance Learning. Because we work with children, not things, these guidelines should be implemented with plenty of flexibility. You know your students best, each site administrative team knows his/her site best, so we need to move forward with this new way of teaching and learning. Please know that this is a **‘working document’** meaning it will be updated as we learn more about distance learning and as we obtain information from the county or state.

Thank you for stepping out the box; *here we go...*

Expectations	Elementary	Middle School
Weekly Live Student Connection using Zoom <i>(Every Monday)</i>	Weekly ‘welcome’ conference with all students in your class for the purposes of checking in on students’ well being and providing an overview of the week	Weekly ‘team’ conference with all students for the purposes of checking in on students’ well being and strengthening student/teacher relationships.
Live Zoom Conference or Pre-recorded Lesson When Introducing New Standards, New Lessons, New Learning <i>(1-3 times/week)</i>	Live Zoom conferences or pre-recorded video lessons from all teachers when <u>introducing new content</u> : greeting, checking-in, setting a positive tone for the day and the sharing of lesson objectives for the day. Consider structuring the session with Social Emotional Learning (SEL) Signature practices including: 1) welcoming inclusion activity , 2) engaging strategies (brain breaks, think time before responding), and 3) optimistic closure (reflections and looking forward). <u>Rationale</u> : routines and rituals promote feelings of safety, consistency and joy. Humans crave routine <u>and</u> novelty. SEL 3 Signature Practices for Classrooms (5:41)	
Daily Student Work Time Expectation	<ul style="list-style-type: none"> ❑ TK-2: SIPPS Read Alouds for comprehension and Math (total 30 min-1 hour) ❑ Grades 3-6: ELA and Math (total 1-2 hours) ❑ TK-6: Science and/or Social Science (total 20-40 min/week) ❑ Grades 2-6: 20-min. daily independent reading and 10 min. of written reflection (SEL) ❑ Full day kinder- 6th grade: 10-20 minutes of music/PE weekly 	<ul style="list-style-type: none"> ❑ Grades 7-8: Each teacher, including exploratory and PE, provides 20-30 minutes of work each day (2-3 hours academic work) ❑ 30-minutes daily independent reading (Newsela/LanguageLive!) 15 min. of written reflection (SEL)
Sample Daily/Weekly Schedule	<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><u>Sample for a given Tuesday:</u></p> <p>9:00 - 9:30 am PLC Meeting</p> <p>9:45 - 10:15 am Zoom Small Group</p> <p>10:30 - 12:30 pm Preparation</p> <p>1:00 - 3:00 pm Office Hours</p> <p style="padding-left: 20px;"><u>Sample: Math</u></p> <p>Monday: welcome & overview for the week</p> <p>Tuesday: live Zoom lesson, portion of Eureka</p> <p>Wednesday: students, on their own, continue with work from Tuesday, work on exit tickets, etc. via Google Classroom</p> <p>Thursday: live Zoom with targeted students</p> <p>Friday: closing activity via Google Classroom</p> </div> <div style="width: 45%;"> <p style="text-align: center;"><u>Sample</u></p> <p style="text-align: center;">(By Team Content Area)</p> <p style="text-align: center;"><u>30 minute Blocks</u></p> <ul style="list-style-type: none"> o 9:00 – 9:30 PE o 9:30 – 10:00 Math o 10:00 – 10:30 ELA o 10:30 – 11:00 Science o 11:00 – 11:30 Social Studies o 11:30 – 12:00 Lunch o 12:00 - 12:30 Exploratory 1 o 12:30 – 1:00 Exploratory 2 o 9:30 – 11:30 Office Hours o 1:00 – 3:00 Prep </div> </div>	

Instructional Materials	<p> Benchmark: arivera@galt.k12.ca.us Eureka Amplify: kvleck@galt.k12.ca.us CPM LanguageLive!: sgutierrez@galt.k12.ca.us Illustrative Math TCI MyMath/CA Math: sgutierrez@galt.k12.ca.us NGSS Learning Sequences: lhedahl@galt.k12.ca.us SIPPS : gbruce@galt.k12.ca.us (scroll to SIPPS, then teacher resources) </p>				
Online Options, But Not Limited to:	<table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top; width: 33%;"> Google Classroom Zoom Conferencing Gooru Zearn Khan Academy Epic Books Epic- Spanish BrainPOP BrainPop- Spanish Google Voice (no phone) Google Suite Training AR MyOn Shared Account PBS/KVIE </td> <td style="vertical-align: top; width: 33%;"> Edgenuity (via Clever) Lexia (via Clever) Seesaw Go Noodle PBS Kids Happy Numbers Kahoot MobyMax Prodigy </td> <td style="vertical-align: top; width: 33%;"> Google Classroom Zoom Conferencing Gooru Khan Academy Epic Books Screencastify WeVideo Quizlet Remind Padlet Newsela TEDEd Hyperdocs </td> </tr> </table>		Google Classroom Zoom Conferencing Gooru Zearn Khan Academy Epic Books Epic- Spanish BrainPOP BrainPop- Spanish Google Voice (no phone) Google Suite Training AR MyOn Shared Account PBS/KVIE	Edgenuity (via Clever) Lexia (via Clever) Seesaw Go Noodle PBS Kids Happy Numbers Kahoot MobyMax Prodigy	Google Classroom Zoom Conferencing Gooru Khan Academy Epic Books Screencastify WeVideo Quizlet Remind Padlet Newsela TEDEd Hyperdocs
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Weekly PLC Live Zoom Conference	<p>This replaces Wednesday collaboration. The expectation is to hold a 20-30 minute online meeting. Administration may want to join, so please send an invite. Remember that you can also invite any Curriculum Coach to your PLC meetings to help you plan, answer questions, or contribute additional resources. Notes and/or agendas do not need to be submitted. The goal should be to share effective online practices.</p>				
Contract Time	<p>All teachers will continue to work the contracted hours (7 hrs for most teachers). Two (2) of those contracted hours will be devoted to parent/student communication. Approximately two (2) hours of prep. Approximately 20-40 min of class, group or individual instruction.</p> <p>Teachers are expected to respond to parent or student communication within 24 hours (<i>as part of your two office hours</i>).</p>				
<p>Grades</p> <p><i>*This is the plan for now, if DL goes on longer than anticipated, we will need to rethink how we issue marks or grades for the third trimester...</i></p> <p>Grace > Grades!</p>	<p>Teachers will <u>not</u> assign grades to the work submitted by students during this time. Instead, the focus will be on providing feedback to students on assignments/work that is turned in or submitted. Feedback can also be provided during a Zoom meeting- individual and/or small group.</p> <p><u>End of the third</u> trimester report cards will only include <u>comments</u> and will be sent home on the last day of school.</p> <p>Provisions: 1) <i>For children who do not have access to wifi, who were unable to obtain a chromebook, whose parents may not be able to support at home, and/or whose families we have been unable to reach- a packet with general grade-level activities will be mailed home. Packets will be created at the district office. It will be expected that the children bring back the completed</i></p>				

	<i>packet once regular school resumes... 2) packets will be provided to any new student to our district.</i>
Local Assessments	The results from any assessment given by individual teachers must be used as formative. If all students within a grade level are administered a <u>common assessment</u> , the results shall only be used to <u>inform instruction</u> (formative) or gauge growth of the grade level.
State Assessments	All state assessments have been suspended for this school year.
Online Teacher Support & Training	During the week of April 14th, <i>immediately following spring break</i> , instruction and office hours will be paused . Teachers will use this time to prepare for the coming weeks of DL. During this week, teachers will have the option to choose from a variety of online trainings. Training may include: Zoom, Google Classroom, Zearn Features, Epic Guide, etc. and could be live or pre-recorded.
Parent Support	By our launch date of Phase II of DL, <i>April 20th</i> , parents will have access to links that could support some of our most widely used programs and/or platforms.
Thoughts To Keep In Mind	<p>Albert Einstein is credited with saying, <i>“in the midst of every crisis, lies great opportunity.”</i> With great opportunities, comes uncertain work. We must also recognize that setting up an effective online learning environment can be overwhelming. It can also be isolating. Do not try to replicate your classroom environment through DL. Distance learning is a new way of doing business to most of us- we will figure it out as we go . . . <i>breathe.</i></p> <ul style="list-style-type: none"> ➤ Work as a PLC- share, share, share ➤ Chunk content into small pieces- only teach one of those pieces via Zoom ➤ When possible, hold Zoom meetings with small groups ➤ Do not expect parents to be substitute teachers or tutors- they, too, are doing the best they can ➤ Be careful with your time- DL can be very time consuming ➤ Stay flexible with pacing- think of ‘windows of time’ vs due dates ➤ Give yourself a pass- we are all new teachers in this new environment

District Created Documents:

[Best Practice for securing Zoom meeting.docx](#)

[How to get a free Google Voice Number \(1\).docx](#)

Educator Resources

Disclaimer: resources listed below have not been vetted completely and will need to be researched further; possibly during preparation time.

[SCOE Resources](#)

[Special Education Resources](#)

[Parents’ Guide to Google Classroom](#)

Content	Annotation	Notes
CK-12	This resource offers a host of online textbooks, simulations, and study guides that are free to teachers and students.	Free
EdX	An online collection of courses designed largely for secondary and adult learning, but provides useful resources and learning opportunities for advanced learners.	Free
kids.nationalgeographic.com	Books, articles, photos, science experiments, etc.	Free
OER Commons	OER Commons is a public digital library of open educational resources. Explore, create, and collaborate with educators around the world to improve curriculum.	Free
Project Gutenberg	A free collection of of 61,000 downloadable classic texts	Free
Scholastic Learn at Home	Every day includes four separate learning experiences, each built around a thrilling, meaningful story or video. Kids can do them on their own, with their families, or with their teachers.	Free
Virtual Gifted and Talented Enrichment Support Materials (from Kentucky)	Critical thinking, creativity, leadership, visual arts, drama, dance, music, language arts, math, science, social studiesGrades K-12;	
12 Museums that offer virtual tours	Page with links to virtual tours of some of the world's best museums	
http://www.bartolo.cl/	Website for hearing Spanish readings with comprehension and games	Dual Language Target Language Spanish
https://pbskids.org/games/spanish/	Website where kids can practice language through games (Spanish available)	Dual Language Target Language Spanish
illustrativemathematics.org	You'll find instructional and assessment tasks, blog posts, curriculum blueprints, videos, downloadable documents, and more.	Math tasks that need to be downloaded to use with students at home.
Inside Mathematics	Grade 2-12 resources such as math tasks, re-engagement lessons and videos including connections of the math standards and social and emotional learning.	Resources are free to download and print
Klein ISD	Dual Language (Spanish) resources	Dual Language Target Language Spanish
Melbourne Symphony	Melbourne Symphony Orchestra Is Now Live-Streaming Concerts for Free	Youtube Channel
Metropolitan Opera	Metropolitan Opera Will Offer Free Streams from 7:30pm EST each night	
Mystery Science	Virtual Science lessons organized by grade level	
Paris Museums	Paris Musées, a collection of 14 museums in Paris have recently made high-res digital copies of 100,000 artworks freely available to the public	

Storyplace	Website where students can hear digital storybooks (option to change to Spanish)	Dual Language Target Language Spanish
Typing Club	Virtual typing lessons	Free
Free Yoga courses	Free yoga app until July 1st	
Yoga and Meditation	12 free yoga and meditation classes	
The Kennedy Center	The Kennedy Center - Lessons and Activities	Free and paid
Scholastic Teaching Tools	Resources for using Scholastic products	
Google for Education; Teacher Training Center	This free resource not only supports teaching with Google tools, but also has much pedagogical support for online and blended learning.	

This document was created using various sources from other districts in California as well as resources found at SCOE's website and the California Department of Education.

~ Gracias ~



Distance Learning Tutorials

Week of April 14th - 17th
Phase II

Galt Joint Union Elementary School District

Phase II of GJUESD Distance Learning will provide us with the exciting opportunity to be more creative, to step out of our comfort zones, to feel more comfortable in front of cameras, and to be more selective with what curriculum standards we identify as a focus. Phase II of DL will take us from April 14th to June 4th. The last week of school, 6/1 - 6/4, will be set aside for bringing the school year to a close.

Starting with April 20th, we will only have six weeks of instruction. This only gives us **29 instructional** days. “Start With The End in Mind”- **1)** identify what standards/skills critical to address **2)** identify the curricular resources you will use **3)** identify the curricular platform(s) that will give you the greatest success and **4)** backwards map from the standards/skill you have identified to be essential.

We are at our best as a school system, when we collaborate, share, improve and innovate to **Grow And Learn Together!** Let’s approach next week’s distance learning tutorial with an open mind, supportive heart, and highly capable hands- we can do it!! Can we work together in new ways to discover ways to strengthen equity, inclusion, and access for each and every learner? Just imagine...trying or creating methods that prove so powerful, we want to continue, adapt or blend practices when our schools reopen! Use this time to re-imagine what instruction and learning can look like.

The following resources were gathered to help us generate more ideas on how we can design a stronger distance learning program. The videos found in this document are a combination of what our own Galt staff is doing, as well as additional resources you may find useful. The assortment of staff resources are available for your review any time- throughout the tutorial/planning week. The document will be available for future reference.

Our Galt tutorial staff will hold a 30 minute-open Zoom meeting on Wednesday, April 15, for any of us who wish to ask specific questions or those of us in need of a little extra support that is more personal. Know that our Galt staff do not claim to be experts in the content included in this document; they are, however, willing to answer questions that may come up or assist where possible. The hope is that by providing an open meeting on Wednesday, emails to these staff members will be minimized. Once again, no one is claiming to have DL figured out, but it is our intent to share what we have with you. Encouragement and kind words are welcomed because all of us are a little nervous about the open Zoom meetings this coming Wednesday.

The following link is a helpful resource to guide our DL work. It is worth taking the time to review. The podcast was adapted by Cult of Pedagogy: [Nuts and Bolts of Distance Learning](#)

Components of Distance Learning

- Connect and Communicate with Students and Parents
- Lesson Design and Delivering Content ([Designing an Online Lesson Using the 5Es](#))
 - Delivery of Content (Zoom, Google Meet, etc.)
 - Current Curriculum
 - Apps and Supplemental Resources
- Evidence of Learning

We hope that you take the time to join us during the Wednesday Zoom meetings-

“only through sharing, will we become a stronger system...”

The chart below has various topics with descriptions and links. You will also find which staff member is sharing the resource and time for the Wednesday Zoom meeting. The link for the Zoom meeting along with the password is also listed.

Topic	Description	Link to Video(s) or Resources	Staff Member	Wednesday Zoom Time & Link
DL Ideas for TK/K	Linda will share her PLC's distance learning ideas, resources, and schedules for TK and K.	Live Zoom sharing on Wednesday Beginning Sounds Alphabet Copy and Trace Numbers -A Trace and Write Numbers -B Digraph & Blends Sorts ABC Handwriting Pages for TK-K Draw & Write Vol 1 for TK-K Beginning Sounds Sort-Yes or No for TK-K	Linda Ekstrom lekstrom@galt.k12.ca.us	8:30 - 9:00 am Join the Meeting Password:340878 Meeting ID: 512 760 0769
Inviting Others into Zoom	Elaine will show how to invite students or parents to a Zoom meeting and add to to Google Classroom or Class Dojo	Inviting Students/Parents to Zoom (3:59)	Elaine Trull etrull@galt.k12.ca.us	9:00 - 9:30 am Link to Meeting Pasword: Trull
Adding a Teacher to your Google Class	Elaine will show how to invite another teacher into your Google Classroom	Adding a teacher to Google Classroom (0:29)	Google Classroom 101 (hyperlinked document coming soon with more tutorials-this is a work in progress)	
Assigning Work on Google Class	Elaine will show how to add assignments to Google Classroom so that all students have a copy	How to assign work on Google Class (2:50)		
Working in Small Group	Elaine will show how she helps RSP students work within their own Google Classroom	Students in small group (2:57)		
Happy Numbers & Zearn	Kristin will share how and why her PLC has been using these math programs to engage students during distance learning.	Overview of Happy Numbers & Zearn (7:31)	Kristin Szyper kszyper@galt.k12.ca.us	9:30 - 10:00 am Join the Meeting Password: Szyper
Morning Message on Zoom	Marlene will show how she introduces Morning Message to her students using Zoom.	Morning Message (3:16) Notes- Morning Message	Marlene Pacheco mpacheco@galt.k12.ca.us	10:00 -10:30 am

				Join the Meeting Password: Pacheco
Bridge Project on Zoom	Marlene will show how she engages students in the sharing of their bridge project, the use of chat rooms to reinforce complete sentences.	Bridge Project (11:31) Notes from Bridge Project		
Celebrations on Zoom	Marlene will show the various ways she uses to celebrate those on track.	Celebrations (6:29)		
Bingo to Motivate	Marlene will show how she uses Bingo to keep the students engaged.	PAT Time (4:09) Notes for Bingo		
Module 7 of Eureka	Marlene will show how she launches math lessons.	Math- Geometry (7:55)		
SIPPS Beginning	Gail will share guidelines for streamlining SIPPS Beginning for daily virtual teaching.	Streamlining Beginning (23:29)	Gail Bruce gbruce@galt.k12.ca.us	10:30 - 11:00 am Link to Meeting Password: 161320
SIPPS Extension	Gail will share guidelines for streamlining SIPPS Extension for daily virtual teaching.	Streamlining Extension (26:12)	Whitney Donnelly wdonnelly@galt.k12.ca.us	
SIPPS Challenge	Gail will share guidelines for SIPPS Challenge for daily virtual teaching.	SIPPS Challenge (32:26)		
Benchmark	Kelly walks you through where to find the digital resources provided by Benchmark and points out some of the highlights.	Benchmark DL Resources Distance Learning with Benchmark: Resources (12:44)	Ann Rivera arivera@galt.k12.ca.us Kelly Vlcek kvlcek@galt.k12.ca.us	11:00-11:30 Join the Meeting Meeting password: 2tKQdA
Benchmark	In this video, Ann will show participants how to customize Benchmark ebooks using Benchmark online resources.	Distance Learning with Benchmark: How-To Customize Text (16:15) Customizing an Ebook: One More Thing (2;56)		
Collab & Planning	The third grade team at River Oaks will open their collaboration time for participants to see the creation of the Daily Schedule for the week, how to bring the classroom fun into students' homes, what is discussed, what resources will be used, how information will be shared with students through "Meet" and Google Classroom, etc.	Live "Meet" collaboration on Wednesday RO Google Meet (8:48)	3rd Grade RO	11:30 - 12:00 pm Directions for Joining Google Meet Join code: Cindy

Grade Level Webpage	The second grade team at River Oaks has created a grade level webpage that has the week's assignments with direct links. Everything the kids and families need in one location.	River Oaks 2nd Grade Page	2nd Grade RO	12:00 - 12:30 pm Join the meeting Password: 014282
Google Classroom	Tina will take participants through the step-by-step process of setting up Google Classroom and assigning work.	Google Classroom Overview(12:28) Google Classroom Slideshow	Tina Homdus thomdus@galt.k12.ca.us	12:30 - 1:00 pm Join the Meeting Password: 0o9qQw
Class Dojo	Christa and Kim will share how and why they use Class Dojo to connect with learners and parents. Class Dojo	Live Zoom Demonstration on Wednesday	Kim Frizzi kfrizzi@galt.k12.ca.us Christa Dunkel cdunkel@galt.k12.ca.us	1:00 - 1:30 pm Link to Meeting Password: 991337
Morning Message	Michelyn will show participants how she uses Google Docs to engage the kids in her morning message!	Video presentation (5:09) Morning Message	Michelyn Farrell mfarrell@galt.k12.ca.us	1:30 - 2:00 pm Join the meeting Password: Farrell
A Week at a Glance	Chelsea will show participants how her week is planned out and what links are included for students to use throughout the week.	Google SlideShow (5:00) Part 2- Google SlideShow (1:02) Home Learning Schedule Google Slideshow Blank Template from TPT-free Blank Schedule Template from TPT-free	Chelsea Crager ccrager@galt.k12.ca.us	2:00 - 2:30 pm Join the meeting Password: OhKnhG
NGSS K-6	Lisa has created 2 DLScience Learning Sequences for each grade band: K-1, 2-3, 4-5, and 6. Teachers are welcome to create their own Science lessons, or they can use the ones	Live Zoom Distance Learning Grade Band Lessons	Lisa Hegdahl lhegdahl@galt.k12.ca.us	2:30 - 3:00 pm Join the Meeting Meeting ID: 427-

	she has written instead. The lessons connect to a phenomenon and engage students in NGSS 3D learning. Additionally, they are brief and provide a variety of lesson delivery options. They will be emailed to all teachers on Tuesday, April 14th.	Additional Office Hours to Discuss the Sequences: <ul style="list-style-type: none"> Thursday, April 16th, 10:00-11:00 Join the Meeting Meeting ID: 952-0094-6530 Password: 5snL2W Friday, April 17th, 3:00-4:00 Join the Meeting Meeting ID: 949-2505-0600 Password: 5JzsiH 		450-051 Password: 1NsZ8n
LightSpeed	A short tutorial showing participants how to monitor students while they are working on their chromebooks in real time and tips to manage student web activity.	Live Zoom Demonstration on Wednesday	Gina Fuentes gfuentes@galt.k12.ca.us	3:00 - 3:30 pm Join the Meeting Password: 12345
A Glance At A Week in 1st Grade	Alicia Lopez shared what her week looks like in a first grade classroom. Alicia is still learning about DL like the rest of us, but this appears to be working for her now.	<u>A Week At A Glance in 1st</u> No video link	Alicia Lopez alopez@galt.k12.ca.us	~ no meeting scheduled ~
School Spirit using Youtube	See how Marengo Ranch showed their students and families how much they are missed.	<u>Marengo Staff</u> (3:06)	Jennifer Porter jporter@galt.k12.ca.us	3:30 - 3:45 pm Join the Meeting Password: 710549
Zoom Privacy	Minh will show some of the Zoom features that can help with keeping presentations more secure.	<u>Security Features</u> (8:50)	Minh Do mndo@galt.k12.ca.us	3:45 - 4:00 pm Join the Meeting
Chat with Cleo	Cleo will be available to answer general questions, listen to ideas, etc,	No video link	Claudia Del Toro cdeltoro@galt.k12.ca.us	4:00 - 4:15 pm Join the Meeting Password: 309481
Videos from other neighboring districts				
Math Overview	Tram Wong is a middle school math teacher from Elk Grove. This video was sent to families/students to give them an overview of what she is expecting during DL.		<u>Mrs. Wong's Presentation Notes from Mrs Wong</u> (we obtained permission to share with you)	

Additional Resources you may find useful:

Topic	Description	Component of DL	Type /Duration	Link
Screencastify <i>Simple screen recorder that lets you record, edit & share video</i>	Blog-post with helpful hints for teachers new to Screencastify. Contents include <i>setting up, recording a video, editing a video, & sharing a video</i>	CONTENT DELIVERY	Blog-post	Beginner Guide for Screencastify <i>Free unlimited usage until May 31st, code: CAST_COVID</i>
	A blog post with links to a Beginner's Guide (see above), a 1-hour video course, and 2 e-books (<i>50 Ways to Use Screencastify in the Classroom</i> and <i>25 Ways to Use Screencastify with Google Apps</i>).	CONTENT DELIVERY	Blog-post with links	Screencastify Resources
	Video of how to install Screencastify and create a Screencastify video.	CONTENT DELIVERY	Video 4:48	How to Use Screencastify
Google Meet <i>Video conferencing app</i>	Video describes how to create, invite and join a Google Meet session.	STUDENT-TEACHER COMMUNICATION LESSON DESIGN & CONTENT DELIVERY	Video 2:59	Google Meet: How to set up and join a meeting
YouTube	Eduspire Blogpost; Contents include: <i>How To Set Up Your Own Channel, Upload Your Own Content, Create Playlists on YouTube, Fabulous YouTube Channels for Class Use</i>	LESSON DESIGN & CONTENT DELIVERY	Blog-post with links	YouTube for the Classroom
Khan Academy	Youtube video explaining basics of getting started with using Khan Academy remotely includes setting up class, inviting students, assigning activity and tracking student progress.	LESSON DESIGN & CONTENT DELIVERY EVIDENCE OF LEARNING	Video 31:50	Getting Started with Remote Learning
Lightspeed (Relay Classroom)	Multi-page pdf includes how to log-in, setting a class schedule, understanding and using class controls	LESSON DESIGN & CONTENT DELIVERY	pdf	Getting Started with Relay classroom (Lightspeed)
Flipgrid <i>A video-based discussion platform</i>	Video featuring a brief explanation of Flipgrid.	EVIDENCE OF LEARNING	Video 0:50	What is Flipgrid?
	This video shows how to create an account, video assignments and respond to student videos using Flipgrid.	EVIDENCE OF LEARNING	Video 14:42	How to Teach Remotely with Flipgrid

	A video of instructions for students to complete a Flipgrid video assignment.	EVIDENCE OF LEARNING	Video 2:14	Flipgrid Instructions for Students
<i>Seesaw multimedia journal that builds digital student portfolios</i>	PDF of slides explains what the app is, how it works, student features such as login, uploads, and annotations, teacher features like item approval and organization, and how to share with parents.	EVIDENCE OF LEARNING	14 slide pdf	What is Seesaw?
Padlet <i>Online Multi-Media Bulletin Board</i>	Tutorial for how to use Padlet (setting up, creating, sharing) includes lists of uses for the app in the classroom as well two links to further learning (“How to use Padlets in a Whole Lesson” & “32 Interesting Ways to Use Padlet in the Classroom”)	EVIDENCE OF LEARNING	Slideshare (21 slides)	Padlet
	Blog-post describing ways to use Padlet in the classroom including <i>brainstorming, exit tickets, and a live question bank</i>	EVIDENCE OF LEARNING	Blog-post	Create Ways to Use Padlet
Kahoot <i>Quiz app</i>	Introductory video explaining how to use this quiz app	EVIDENCE OF LEARNING	Video 4:00	Kahoot: How It Works
Zoom <i>Video conferencing app</i>	Introductory video explaining how to use Zoom.	LESSON DESIGN & CONTENT DELIVERY	Video 5:16	How to Zoom Like An Expert
	Video explaining how to manage a Zoom meeting.	LESSON DESIGN & CONTENT DELIVERY	Video 10:16	Zoom Meeting Controls
<i>Chromebook Troubleshooting for Students</i>				Screen Resolution Troubleshooting Add a student profile to Chromebook
Some of Cleo's pics:				
Pocketful Of Primary	Quickly learned about some of the best websites and apps for distance learning	Overview of Websites and Apps for DL (14:01)		
	Quickly learned how to create Google Slides	Google Slides (19:50)		

Zoom	Great overview of features I really need to know about when hosting a meeting	<u>Meeting Controls</u> (10:16)
	Good recap of the features available to me to monitor what participants can and can't do based on how I set up the meeting	<u>Manage Participants</u> (6:05)

On behalf of our district, a huge 'gracias' to everyone who volunteered, *or were voluntold*, to help make this happen!





April 14, 2020

Special Education Teachers and Specialists,

On behalf of District and Special Education Leadership I want to address the questions or concerns that both middle school and elementary educators may be feeling during this unsettling time in education. In addition, we will arrange for a check-in meeting next Thursday afternoon.

1. PRIOR WRITTEN NOTICE (PWN): We have been waiting for legal guidance from our SELPA and attorney regarding sending out a PWN that formally communicates to parents/guardians about the types of DL consultation or services being delivered during school closure. We received that guidance this week. We will place the PWN on our District's homepage Tuesday, April 14th and also begin mailing it home to all of our SpEd families.

2. SPECIAL EDUCATION & DL PLANNING: We encourage all of you to watch tutorials for using DL tools. All IAs will be sent DL training options-please communicate with your IAs which training they should attend to be able to support your programs.

We recognize your need to receive tutorials of the different service delivery models prior to making a specific plan for your students. The district created a general PWN which outlines to parents all the possibilities of instruction/support that can be reasonably provided during this time. With this general PWN being sent home, you will be able to take the time you need to create your individualized plans.

It is also important to note that *we will not be sending these plans home. They are for us to keep documentation on "what we provided to our students" during this time frame.* To clarify as well, there may be some confusion around the requirement of "calling your families". You have already been in some form of communication with your families- either by email, Dojo, Text, or Remind/Bloom etc. You do not need to make a live phone call if you have other means of communication that have been working. In addition, if you have already had ongoing communication with your family, that will serve this purpose. Just note this on the plan.

The challenge in coordinating with general education teachers is real and understandable and we are all still working on how this will all fit together. With that being said, our responsibilities are to the IEP and continued progress on the goals/objectives. By looking at what your students need, can you make adjustments to what they are being required to participate in? Or, could this be a place where your IAs provide support?

Please continue to remember, we can't replicate what we did when school was in session. We need to focus on what is essential-what we have identified through IEP goals- because progress there will determine if we have continued to provide FAPE during this time.

3. IEP PROCESS DURING SCHOOL CLOSURE: Our Special Education department has been working on a process for annual and triennial IEPs. **The district's procedures for IEPs are attached to this same email.**

During our check-in next Thursday, we look forward to hearing about your learning, best practices and progress. Please take care of yourselves.... enjoy the last few days of your Spring Break.

Sincerely,

Donna Mayo-Whitlock



LCAP GOAL 4

Maintenance, Grounds, Custodial, Food Services, And Health Staff Maintain School Facilities That Are Safe, Healthy, Hazard Free, Clean And Equipped For 21st Century Learning

1. Food Services: Equity, Inclusion and Access

Presenter: Lois Yount, Business Services Director and Karen Schauer Ed.D., Superintendent

Following the spring break, daily Grab-N-Go meals are being provided at every school location. At this time an average of 2000 meals are being provided each day.

2. Pupil Transportation Program Organizational Delivery Model System Review and Study Report

Presenter: Lois Yount, Business Services Director and Karen Schauer Ed.D., Superintendent

Timothy Purvis and Michael Rea, Pupil Transportation Information (PTI), LLC visited the district on February 20 and 21, 2020 to conduct interviews, collect data and review documents related to the scope of the contract. This report is the result of those activities.



OTHER REPORTS

OTHER REPORTS

1. Williams Uniform Complaint Process Quarterly Report

Presenter: Karen Schauer, Superintendent

Quarterly District Report: *Williams* Uniform Complaint Process (UCP)

Properly submitting this form to SCOE serves as your district's *Williams* UCP Quarterly Complaint Report per *Education Code* § 35186(d). **All fields are required.**

SUBMITTER INFORMATION

Name

Person submitting form

Job Title

Phone Number

Include area code

E-mail Address

DISTRICT INFORMATION

School District

Year Covered by This Report

Quarter Covered by This Report

COMPLAINTS

Sufficiency of Textbooks

Total Number of Textbook Complaints Enter 0 if none.	
Number of Textbook Complaints <u>Resolved</u> Enter 0 if none.	
Number of Textbook Complaints <u>Unresolved</u> Enter 0 if none.	

Emergency School Facilities Issues

Total Number of Emergency Facilities Complaints Enter 0 if none.	
Number of Emergency Facilities Complaints <u>Resolved</u> Enter 0 if none.	
Number of Emergency Facilities Complaints <u>Unresolved</u> Enter 0 if none.	

Vacancy or Misassignment of Teachers

Total Number of Vacancy/Misassignment Complaints Enter 0 if none.	
Number of Vacancy/Misassignment Complaints <u>Resolved</u> Enter 0 if none.	
Number of Vacancy/Misassignment Complaints <u>Unresolved</u> Enter 0 if none.	

RESOLUTION OF COMPLAINTS

Briefly summarize the nature of complaints and how they were resolved.

Enter "N/A" if no complaints were received. If you need more space, enter "sent by e-mail" and send your summary to Shannon Hansen with your report.

REPORT INCLUDES ALL COMPLAINTS FOR THIS QUARTER

The number of UCP complaints (textbooks, facilities, and teachers categories) filed for the quarter being reported *MUST* be entered in this report. Please check the box below confirming this:

Includes All UCP Complaints

All UCP complaints for the indicated quarter are being reported—from my district office and all school sites in my district.

By submitting this form, you certify that the information is complete and accurate, and that you have verified the accuracy of the report information by contacting each school in your district. The report includes *ALL* UCP complaints in the above categories received at school sites in the district, plus the district office.

RETURN INSTRUCTIONS

After completing the form in its entirety, save the file and e-mail it to Shannon Hansen at the Sacramento County Office of Education (SCOE): shannonh@scoe.net.



Board Meeting Agenda Item Information

Meeting Date: April 22, 2020	Agenda Item: 192.078 Board Consideration of Approval of Consent Calendar
Presenter: Karen Schauer	Action Item: XX Information Item:
<p>a. Approval of the Agenda</p> <p>b. Minutes: March 25, 2020 Regular Board Meeting</p> <p>c. Payment of Warrants – <u>Certificated/Classified Payrolls Dated:</u> <u>Vendor Warrant Numbers:</u></p> <p>d. Personnel</p> <ol style="list-style-type: none">1. Resignations/Retirement2. Leave of Absence Requests3. New Hires <p>e. Donations</p>	

Galt Joint Union Elementary School District
Board of Education
“Building a Bright Future for All Learners”

Regular Board Meeting
Wednesday, March 25, 2020

Zoom Teleconference
Meeting ID: 890 676 149

Board Members

Grace Malson
Thomas Silva
Wesley Cagle
Matthew Felix
John Gordon

Ron Rammer
Kuljeet Nijjar
Stephanie Simonich
Judith Hayes
Julie Grandinetti
Donna Gill
Laura Papineau

Administrators

Karen Schauer
Lois Yount
Claudia Del Toro-Anguiano
Donna Mayo-Whitlock
Gerardo Martinez
David Nelson
Leah Wheeler
Tina Homdus

MINUTES

A. The meeting was called to order at 6:06 p.m. by Grace Malson, followed by the Flag Salute

B. Reports

1. School Closure and Executive Order

Karen Schauer, Superintendent, reviewed protocols for the meeting.

There were no public comments.

Karen Schauer stated that she informed employees the District would begin school closure on March 16, 2020. She acknowledged the many employees, community members, board or trustees, Sacramento County Office of Education (SCOE), and partners, supporting the District to move forward through these challenging times. She indicated she is very grateful, thankful and humbled by what so many people are doing to ensure the District is taking steps to move forward as safely and efficiently as possible due to the COVID-19 virus.

Dr. Schauer reflected on the February 12, 2020 Special Board of Education meeting. Two experts joined the meeting. Dr. Leslie Poyner, CalSCHLS State Coordinator, Health & Justice Program, West Ed and Brent Malicote, Prevention & Early Intervention and K-12 Curriculum & Instruction departments, SCOE. Recently, Mr. Malicote assumed the position of Assistant Superintendent of Educational Services, SCOE. He is a leader in the state regarding Social Emotional Learning (SEL).

At the meeting, Dr. Poyner shared that students cannot learn if they don't feel safe because they will be stuck in a state of fight, flight or freeze. They cannot learn if they do not feel connected to the school and cared about by the teachers because they will be focused on being loved and accepted. However, when students feel they are safe and loved, then they are ready to learn.

At the study session, the Board discussed how it sees Social Emotional Learning (SEL) as a must have to address equity, inclusion and access.

Dr. Schauer underscored the importance of SEL now more than ever and shared that it is her hope that in these challenging times the District can grow and learn together to support children in new ways when we think about equity, inclusion and access that we are at a better place when schools reopen. She indicated that the District is very well positioned to work through this.

The executive order from the Governor was followed by guidelines by the California Department of Education (CDE). The CDE priority guidelines are 1) distance learning, 2) school meals 3) childcare and youth supervision 4) continued pay to employees.

Dr. Schauer shared that business is not usual and equity doesn't mean equal. The District is working within the executive order in phases to address equity, access and inclusion.

Dr. Schauer thanked Board Members for providing support, insight and ideas as she considered difficult school closure pandemic emergency decisions. She indicated that the initial communication to parents and staff was that school closure would last up to 3 weeks. That timeline is still uncertain. She will be communicating with Sacramento county school district superintendents regarding the school closure timeline based on changing conditions and what Sacramento Public Health is advising. This new information, could result in Sacramento county schools announcing a later reopening of schools but emphasized no decision has been made at this time.

Claudia Del-Toro Anguiano, Curriculum Director, reported that last week teachers worked on developing a 7-day learning opportunity plan for students with a 2-hour block of time each day to hold office hours. This week teachers were notified about the need to develop an additional 5 days of practice and review. This will take the District to spring break. We will then transition to phase 2 of distance learning with the goal of launching phase 2 April 20, 2020.

Donna Mayo-Whitlock, Educational Services Director, reported teachers and staff are reaching out to high needs families. The District continues to distribute chromebooks, hotspots and meals to families. She indicated two classified staff members have volunteered to deliver meals to families without transportation. These families are in rural areas.

Lois Yount, Business Services Director, reported the District has developed a checkout system for chromebooks and hotspots. The District has checked out 260 hotspots so far. She does not have chromebook numbers at this time. She indicated Valley Oaks elementary will be open on Friday, March 27, 2020 to distribute materials to their families. Otherwise materials are being checked out by the district office.

Ms. Yount reported the District is serving about 2000 grab and go meals a day, breakfast and lunch. She indicated the District is also considering services during spring break.

Karen Schauer reported that the District continues to examine risk and precautions that need to be taken. The District has held a number of teleconference meetings with school district administrators. She continues to encourage staff to take care of themselves and their families. Staff that have roles requiring them to report to a site may not be able to continue depending on changing circumstances. Teamwork, flexibility and communication is important. She thanked everyone for their efforts, flexibility and understanding

John Gordon, Board Member, asked what the district is doing about equity as it relates to special education?

Karen Schauer stated that all school districts in Sacramento County are working to address this important equity area. Currently districts are sharing ideas and legal considerations. Sacramento County Of Education (SCOE) is providing direction. She indicated there is a Special Education Local Plan Area (SELPA) meeting on March 27, 2020, to ensure special education services are not an afterthought. Dr. Schauer reported that she has communicated in a message to parents that Individual Education Plan (IEP) meetings are not canceled. They are postponed as we consider new ways to hold these meetings.

Donna Mayo-Whitlock reported that Kuljeet Nijjar, Prevention and Intervention Coordinator, and Stephanie Gutierrez, Program Specialist are working closely with the SELPA director. The director has asked the District to hold on setting up IEP meetings. Staff is reaching out to every family. Special Education teachers are providing supplemental, review and enrichment activities for their students. She indicated Claudia Del-Toro Anguiano is working on a plan to move forward.

Claudia Del-Toro Anguiano reported the District needs to be creative to develop a plan for special education services. How do we provide services through a virtual platform? The District is working on a plan for distance learning that also includes special education services considerations.

John Gordon asked what opportunities are physical education teachers providing to keep students active.

Claudia Del Toro-Anguiano reported some schools use Google Classrooms making it a little easier to share resources. Within the Google

classroom, physical education teachers are assigning educational on-line links that they have pre-recorded or other links that they share with the classroom teachers to push out. She indicated music and exploratory teachers are doing the same at this time. Ms. Del Toro-Anguiano stated that there are so many resources being sent out to parents right now that we want to be sure we are able to support resources that we share as parents can become overwhelmed.

Karen Schauer stated she is very grateful for where we are at this time by working together as a district, with partners and other agencies. The District has sustained relationships with experts in the area of distance learning. She indicated she is looking at partnerships that would help the District advance distance learning efforts.

Donna Mayo-Whitlock reported the James B. McClatchy Foundation has offered the four districts receiving Central Valley Foundation (CVF) grants an additional \$40,000 to further serve district English Language Learner parents become more connected and engaged during the pandemic emergency.

Karen Schauer stated that just because schools are closed doesn't mean that educating students goes away. It means working towards implementing equitable distance learning options to ensure every child thrives and learns.

LCAP GOAL 4

School facilities are safe, healthy, hazard free, clean and equipped for 21st century learning.

1. Marengo Ranch Facility Hardship Application

Lois Yount reported that she attended a meeting with the Office of Public School Construction (OPSC) to review the facility hardship application for Marengo Ranch. She indicated it was a successful meeting. The OPSC identified 3.5 million in allowable costs. GJUESD is anticipating a state grant of 60 percent or 2.1 million. The application will now go to the OPSC Board for approval with funding expected this summer.

2. Facility Inspection Reports

Lois Yount reported on the Facility Inspection Reports (FIT). She indicated results show improvement. FIT information will be included in the School Accountability Report Cards (SARC's) in January. Next steps include meeting with all principals to go over each site plan and adjust as needed. Ms. Yount stated she has also met with all custodians so they can assist to address areas of need on an on-going basis.

C. Recommended Actions/Routine Matters/New Business

192.068 Consent Calendar

**Consent
Calendar**

Karen Schauer recognized the retirements and donations.

John Gordon removed item f. [Out of State Conference Attendance] from the consent calendar.

A motion was made by Grace Malson to approve the Consent Calendar with the exception of item f. [Out of State Conference Attendance], seconded by John Gordon and unanimously carried.

- a. Approval of the Agenda
- b. Minutes: February 12, 2020 Special Board Meeting
Minutes: February 26, 2020 Regular Board Meeting
- c. Payment of Warrants –
Certificated/Classified Payrolls Dated: 2/28/20, 3/10/20, 3/13/20
Vendor Warrant Numbers: 20340402-20340467; 20342059-20342136; 20343547-20343626; 20344926-20344989

d. Personnel

Resignations/Retirements

Name	Position	Effective Date	Site
Edwards, Judy Retirement 16 Years	Special Education Instructional Asst.	6/04/20	Greer
Gross, Barbara Retirement 35 Years	Yard Supervisor	3/02/20	McCaffrey
Morfin, Maria	Yard Supervisor	2/21/20	Greer
Zavala, Esmeralda	Bilingual Instructional Asst.	3/06/20	McCaffrey

Leave of Absence Requests

Name	Position	Effective Date	Site
Almeida, Paulena	Special Education Instructional Asst.	3/04/20-3/20/20	McCaffrey
Hayes, Julie	Asst. Principal	2020-2021 School Year	McCaffrey
Marchand, Cierra	Special Education Instructional Asst.	3/02/20-3/13/20	Marengo
Vazquez, Nadia	Bilingual Instructional Asst.	3/09/20-5/29/20	Valley Oaks

New Hires/Reassignments

Name	Position	Site
Carrillo, Jessica	Special Education Instructional Asst.	Marengo Ranch
Gamez, Alexis	Classified Substitute	N/A
Gustafson, Kristen (Transfer)	Preschool Instructional Assistant	Fairsite
Navarro, Kristen	Special Education Instructional Asst.	Valley Oaks
Velasquez, Guadalupe	Preschool Instructional Assistant	Fairsite

e. Donations

192.069

John Gordon asked to what extent does the District need Board approval for events that have already occurred?

**CC
Items
Removed**

Karen Schauer apologized for the late agenda item [item f.]. It is board policy to approve all out of state conference attendance. She indicated she may need to remind leadership across the district of timeline requirements for out of state conference attendance.

John Gordon stated it should be the expectation across the district.

A motion was made by Wesley Cagle to approve item f. [Out of State Conference Attendance: Brian Meddings, Teacher | California Association of Directors of Activities (CADA) | March 4-7, 2020 | Reno, NV], seconded by Thomas Silva and unanimously carried.

192.070

Karen Schauer and Lois Yount provided background on this action item.

**Res. 6
Supt
Actions**

Matthew Felix, Board Member, stated that the Board is being asked to give broad powers to the superintendent. He indicated the need to be sure the Board understands this.

Additionally, Mr. Felix stated there doesn't seem to be a sunset or a default termination provision in the resolution

Karen Schauer stated that she did consult with legal. She indicated her understanding is the resolution would be in effect only during the COVID-19 school closure.

Matthew Felix stated the resolution does not clearly provide a sunset provision other than it is implied.

Lois Yount confirmed that there is no clear sunset provision. It is implied that this would only be in place during the shelter in place order.

Matthew Felix asked if that would be in the form of a declaration of non-emergency from the Governor or county health official.

Lois Yount stated that would be her assumption. However, the District may need to consider something more formal.

Matthew Felix indicated his support to get this done for the District. He just wanted to be sure the Board is aware that it is approving broad discretion to one person. Organizations are not normally focused like that for a reason. There is not a clear line determination other than emergency conditions. Just need to understand this.

Thomas Silva asked if the Board has authority to terminate the resolution at a later date.

Karen Schauer shared that her discussion with legal was that when the emergency condition ends and schools re-open, the resolution powers ends.

John Gordon suggested tabling item 192.070 at this time and try to get Chris Keiner, Attorney, on the phone to join the meeting.

192.071 A motion was made by John Gordon to approve Memorandum of Understanding Between GJUESD and Galt Elementary Faculty Association (GEFA) Regarding School Closure Related to Coronavirus-19 (COVID-19), seconded by Wesley Cagle and unanimously carried.

**GEFA
MOU
COVID-19**

At this time Chris Keiner, Attorney, joined the meeting.

Karen Schauer shared some of the questions and concerns Board members brought forward.

Chris Keiner stated that all COVID-19 emergency resolutions being adopted across the state have the same language. They all assume that they will expire when the state of emergency expires as declared by the Governor or Sacramento County Health Department.

Mr. Keiner added that it would make sense for the Board to formally vote on a resolution ending the emergency.

John Gordon stated that some school boards acted to close schools on their own. Sacramento County took arbitrary action to close schools. What is the difference?

Chris Keiner stated that it has to do with the way counties and school districts are structured. Depending on the jurisdiction, they can go together or individually. If a school district closes down on its own, it puts its funding at risk because it will need to go to the county for an attendance waiver.

A motion was made by John Gordon to approve Resolution No. 6 Authorizing The Superintendent To Take Any And All Necessary Actions To Prepare And Respond Effectively To the Novel Coronavirus (COVID-19), seconded by Matthew Felix and unanimously carried.

192.072 Board members discussed the necessity of paying an additional \$8 hour to hourly employees for essential services performed at a school district location.

**CSEA
MOU
COVID-19**

A motion was made by Wesley Cagle to approve Memorandum of Understanding Between the California School Employees Association and its Galt Elementary Chapter 362 And the GJUESD Related to Coronavirus-19 (COVID-19), seconded by Grace Malson. The motion carried by a vote of 4 Ayes by Wesley Cagle, Grace Malson, Thomas Silva, John Gordon and a No vote by Matthew Felix.

Chris Keiner, Attorney, exited the meeting at this time.

- | | | |
|----------------|---|---------------------------------------|
| 192.073 | A motion was made by John Gordon to approve Resolution No. 7 To Reduce or Eliminate Classified Staff Due to Lack of Work/Lack of Funds, seconded by Matthew Felix and unanimously carried. | Res. 7
Class
Reduction |
| 192.074 | A motion was made by Matthew Felix to approve Resolution No. 8 to Reduce or Eliminate Classified Staff Due to Lack of Work/Lack of Funds, seconded by Thomas Silva and unanimously carried. | Res. 8
Class
Reduction |
| 192.075 | A motion was made by Wesley Cagle to approve Resolution No. 9 Calling the General District Election and Requesting Consolidation with the November 3, 2020 General Election, seconded by Matthew Felix and unanimously carried. | Res. 9
Gen
Election |
| 192.076 | A motion was made by Thomas Silva to approve Resolution No. 10 Approving A Site Lease, A Sublease, And A Construction Services Agreement Relating To The River Oaks Elementary School Roof and HVAC Replacement, seconded by John Gordon and unanimously carried. | Res. 10
LLB RO |
| 192.077 | A motion was made by Grace Malson to approve Board Policy 4033, Lactation Accommodation, seconded by Wesley Cagle and unanimously carried. | BP 4033 |

D. Public Comments for topics not on the agenda

Public comment should be limited to five minutes or less pending Board President approval.

E. Pending Agenda Items

1. School District Properties
2. Low Performing Block Grant: Mathematics
3. CSBA Social Media & Training for School Boards

F. Adjournment



CONSENT CALENDAR

Human Resources

Recommend approval of the following:

Resignations/Retirements

Name	Position	Effective Date	Site
Patricia Funk Retirement 21 Years	Teacher	06/04/2020	River Oaks Elementary
Stickney, Karen	Instructional Asst., Special Education	4/03/2020	Lake Canyon Elementary

Leave of Absence Requests

Name	Position	Effective Date	Site

New Hires/Reassignment

Name	Position	Site
Murphy, Annie	Substitute Teacher	N/A
Murray, Patricia (Transfer)	Yard Supervisor	McCaffrey Middle School



CONSENT CALENDAR Donations

DONATIONS

Presenter: Karen Schauer, Superintendent

OTHER

- Raley's donated 1,500 grocery bags to the Food & Nutrition Department for site use valued at \$150.00
- River Rock Brewery donated grocery bags to the Food & Nutrition Department for River Oaks Elementary valued at \$30.00



Galt Joint Union Elementary School District

Galt Joint Union Elementary School District

1018 C Street, Suite 210, Galt, CA 95632
209-744 4545 * 209-744-4553 fax

Board Meeting Agenda Item Information

Meeting Date: April 22, 2020	Agenda Item: 192.079 Consent Calendar (continued)- Items Removed For Later Consideration
Presenter: Karen Schauer	Action Item: XX Information Item:
<p>The Board will have the opportunity to address any items that are moved from the consent calendar.</p>	



Board Meeting Agenda Item Information

Meeting Date: April 22, 2020	Agenda Item: 192.080 Board Consideration of Approval of Resolution No. 11. Notice of Completion for Marengo Ranch Elementary School Building Modernization Project
Presenter: Lois Yount	Action Item: XX Information Item:

On January 24, 2019, the Board approved a Lease-Leaseback Agreement between the District and S+B James Construction Management Company for the Marengo Ranch Elementary School Building Modernization Project. This project has been substantially completed and we are requesting Board approval of Resolution No. 11, Notice of Completion.

With Board approval, the Notice will be sent to the Sacramento County Recorder's Office for recording. Included is the change order log with construction contingency and allowance budget.

Total Construction Budget: \$7,417,416
 Contingency Budget: \$348,850
 Allowance Budget: \$559,000
 Contingency and Allowance Budget Returned to District: \$238,045
Total Construction Cost: \$7,179,371 (Measure K Funds)

Additional Scope of Work:

- Building H drainage, dry rot repair, demolition, concrete, plywood repairs, windows and gas valves: \$485,814
- Building H fire blocking and insulation: \$155,570
- HVAC units and controls: \$185,433

Total Additional Scope:

- **\$641,384 (Measure K Funds)**
- **\$185,433 (Prop 39 Funds)**

RESOLUTION NO. 11

**BEFORE THE BOARD OF EDUCATION
OF THE GALT JOINT UNION ELEMENTARY SCHOOL DISTRICT**

**ACCEPTING FINAL COMPLETION OF CONTRACT FOR THE
MARENGO RANCH ELEMENTARY SCHOOL BUILDING
MODERNIZATION PROJECT
S+B JAMES CONSTRUCTION MANAGEMENT COMPANY**

WHEREAS, on the 24th of January, 2019, a Lease-Leaseback Agreement was entered into by and between the Galt Joint Union Elementary School District, State of California, as Owner, and S+B James Construction Management Company, Sacramento, California, 95691 as Contractor, for the Marengo Ranch Elementary School Building Modernization Project (the "Project") in accordance with the plans and specifications thereof;

WHEREAS, California Public Contract Code section 7107 authorizes a school district to accept a construction project after its completion;

WHEREAS, California Civil Code section 3093 requires a school district to record a notice of completion with the county recorder's office after a project is deemed complete; and

WHEREAS, after construction of a project is deemed complete, California Public Contract Code section 7107 requires a school district to release any retained funds deemed legally appropriate.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS, that the work contracted for as herein mentioned is declared to have been completed and is hereby accepted by the Galt Joint Union Elementary School District, as Owner, and that the balance due under the Project's agreement is to be paid to the Contractor according to its terms.

The District's Superintendent, Karen Schauer, Ed.D. is hereby authorized and directed to execute and cause to be recorded a Notice of Completion in the form attached hereto on behalf of the Owner.

PASSED AND ADOPTED this 22nd day of April, 2020, by the following vote of the Board of Education of the Galt Joint Union Elementary School District:

AYES:
NOES:
ABSENT:

Galt Joint Union Elementary School District

Grace Malson, President

ATTEST:



Board Meeting Agenda Item Information

Meeting Date: April 22, 2020	Agenda Item: 192.081 Board Consideration of Approval of GJUESD 2018-19 Measure K Bond Audit Report by Christy White Associates
Presenter: Lois Yount	Action Item: XX Information Item:

Education Code 41020 requires an independent annual financial and compliance audit of a school's financial and internal controls. The 2018-19 Measure K Bond Fiscal Year Audit has been completed by Christy White Associates and will be presented by Matthew Castanon. The District is pleased that no findings or recommendations were determined as a result of this audit.

Board approval is recommended.

Fiscal Impact: None



**MEASURE K BOND BUILDING FUND OF
GALT JOINT UNION ELEMENTARY SCHOOL DISTRICT**

AUDIT REPORT

**FOR THE YEAR ENDED
JUNE 30, 2019**



**MEASURE K BOND BUILDING FUND
GALT JOINT UNION ELEMENTARY SCHOOL DISTRICT
TABLE OF CONTENTS
JUNE 30, 2019**

	<u>Page</u>
Introduction and Citizens' Bond Oversight Committee Member Listing	1
Independent Auditors' Report	2

FINANCIAL SECTION

Balance Sheet.....	4
Statement of Revenues, Expenditures and Changes in Fund Balance	5
Notes to the Financial Statements	6

OTHER INDEPENDENT AUDITORS' REPORTS

Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	11
Independent Auditors' Report on Performance.....	13
Audit Procedures and Results	15

FINDINGS AND RESPONSES SECTION

Schedule of Findings and Recommendations.....	17
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**MEASURE K BOND BUILDING FUND
 GALT JOINT UNION ELEMENTARY SCHOOL DISTRICT
 INTRODUCTION AND CITIZENS' BOND OVERSIGHT COMMITTEE MEMBER LISTING
 JUNE 30, 2019**

Galt Joint Union Elementary School District (the "District") operates five elementary schools, and one middle school.

In November 2016, the voters of the District approved, by more than the required 55% favorable vote, Measure K, authorizing the issuance and sale of general obligation bonds, not to exceed \$19,700,000. Measure K is a Proposition 39 bond. The passage of Proposition 39 in November 2000 amended the California Constitution to include accountability provisions. Specifically, the District must conduct an annual independent performance audit to ensure that funds have been expended only on the specific projects listed as well as an annual, independent financial audit of the proceeds from the sale of the bonds until all of the proceeds have been expended for facilities projects.

Measure K bonds were issued by the District, through the County of Sacramento. On June 12, 2017, the District issued Series 2017 of the Election of 2016 General Obligation Bonds in the amount of \$9,600,000. On December 11, 2018, the District issued Series 2018 of the Election of 2016 General Obligation Bonds in the amount of \$10,100,000.

The accompanying Measure K Audit Report, for the year ended June 30, 2019, reflects the issuance of Series 2017 and 2018 of the Measure K general obligation bonds and compliance with the applicable requirements of Proposition 39 for such period.

Upon passage of Proposition 39, an accompanying piece of legislation, AB 1908 (Chapter 44, Statutes of 2000), was also enacted, which amended the Education Code to establish additional procedures which must be followed if a District seeks approval of a bond measure pursuant to the 55% majority authorized in Measure K including formation, composition and purpose of the Citizens' Bond Oversight Committee (CBOC).

The Measure K Citizens' Bond Oversight Committee was comprised of the following members as of June 30, 2019:

Name	Representation
Melissa Pruitt	PTA Organization Member & Parent of Child in District
Christine Harper	Member of a Senior Citizens' Organization
Lorri St. Claire	Member who has grandchildren in the District
Anne Wood	Parent of Child in District
Jim St. Claire	Parent of Child in District
Carissa Cathey	Parent of Child in District
Brian Villanueva	Bona fide Taxpayers' Organization Member
Bonnie Rodriguez	Member of a Business Organization



Certified Public Accountants serving
K-12 School Districts and Charter
Schools throughout California

INDEPENDENT AUDITORS' REPORT

Governing Board Members and
Measure K Citizens' Bond Oversight Committee
Galt Joint Union Elementary School District
Galt, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Measure K Bond Building Fund of Galt Joint Union Elementary School District (the "District") as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Measure K Bond Building Fund's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

As discussed in Note 1A, the financial statements present only the individual Proposition 39 Bond Building Fund, consisting of the net construction proceeds of the Measure K general obligation bonds as issued by the District, through the County of Sacramento, and are not intended to present fairly the financial position of the District in conformity with generally accepted accounting principles.

348 Olive Street
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Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Measure K Bond Building Fund of Galt Joint Union Elementary School District as of June 30, 2019, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1A, the financial statements present only the Measure K Bond Building Fund and do not purport to, and do not present fairly the financial position of the Galt Joint Union Elementary School District, as of June 30, 2019, and the changes in its financial position for the year ended in accordance with accounting principles generally accepted in the United State of America. Our opinion is not modified with respect to this matter.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated March 10, 2020, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters specific to the Measure K Bond Building Fund. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Measure K Bond Building Fund's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the District's internal control over financial reporting and compliance.

Report on Other Legal and Regulatory Requirements

In accordance with the requirements of Proposition 39, as incorporated in California Constitution Article 13A, we have also issued our performance audit report dated March 10, 2020 on our consideration of the Measure K Bond Building Fund's compliance with the requirements of Proposition 39. That report is an integral part of our audit of the Proposition 39 Bond Building Fund for the year ended June 30, 2019 and should be considered in assessing the results of our financial audit.

Christy White, Inc.

San Diego, California
March 10, 2020

FINANCIAL SECTION

**MEASURE K BOND BUILDING FUND
GALT JOINT UNION ELEMENTARY SCHOOL DISTRICT
BALANCE SHEET
JUNE 30, 2019**

ASSETS	
Cash and investments	\$ 8,841,579
Accounts receivable	<u>118,627</u>
Total Assets	\$ <u>8,960,206</u>
LIABILITIES AND FUND BALANCE	
Liabilities	
Accounts payable	<u>\$ 94,662</u>
Total Liabilities	<u>94,662</u>
Fund Balance	
Restricted for capital projects	<u>8,865,544</u>
Total Liabilities and Fund Balance	\$ <u>8,960,206</u>

The notes to financial statements are an integral part of this statement.

**MEASURE K BOND BUILDING FUND
GALT JOINT UNION ELEMENTARY SCHOOL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED JUNE 30, 2019**

REVENUES	
Interest income	\$ 198,621
Total Revenues	<u>198,621</u>
EXPENDITURES	
Plant services	115,221
Facilities acquisition and construction	8,459,798
Debt service - interest and other	108,350
Total Expenditures	<u>8,683,369</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(8,484,748)</u>
OTHER FINANCING SOURCES (USES)	
Proceeds from long-term debt	10,100,000
Total Other Financing Sources	<u>10,100,000</u>
Net Change in Fund Balance	1,615,252
Beginning Fund Balance	<u>7,250,292</u>
Ending Fund Balance	<u>\$ 8,865,544</u>

The notes to financial statements are an integral part of this statement.

**MEASURE K BOND BUILDING FUND
GALT JOINT UNION ELEMENTARY SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

Galt Joint Union Elementary School District (the "District") operates five elementary schools, and one middle school.

In November 2016, the voters of the District approved by more than 55% Measure K, authorizing the issuance and sale of general obligation bonds, not to exceed \$19,700,000, for the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities.

An advisory committee to the District's Governing Board and Superintendent, called the Measure K Citizens' Bond Oversight Committee, was established pursuant to the requirements of state law and the provisions of Measure K. According to its mission statement, the Committee's oversight goals include: providing independent monitoring and review of all Measure K fund expenditures in accordance with contracts executed by and between the Districts, its Contractors and Sub-contractors and all Bond Agency requirements and to keep the public informed through normal public information channels.

The statements presented are for the individual Measure K Bond Building Fund of the District, consisting of the net construction proceeds of Measure K Series 2017 and Series 2018 general obligation bonds as issued by the District, through the County of Sacramento, and are not intended to be a complete presentation of the District's financial position or results of operations.

B. Accounting Policies

The District accounts for its financial transactions in accordance with the policies and procedures of the California Department of Education's *California School Accounting Manual*. The accounting policies of the District conform to generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

C. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied.

The financial statements are presented on the modified accrual basis of accounting. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. "Available" means the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year.

D. Encumbrances

Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid.

**MEASURE K BOND BUILDING FUND
GALT JOINT UNION ELEMENTARY SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2019**

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

E. Cash and Investments

In accordance with Education Code Sections 15357 and 41001, the District maintains a portion of its cash in the Sacramento County Treasury. The county pools these funds with those of other districts in the county and invests the cash. These pooled funds are carried at cost, which approximates market value. Interest earned is deposited quarterly into participating funds. Any investment losses are proportionately shared by all funds in the pool.

F. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

G. Budgets and Budgetary Accounting

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all government funds. By state law, the District's governing board must adopt a budget no later than July 1. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements.

These budgets are revised by the District's governing board during the year to give consideration to unanticipated income and expenditures. Formal budgetary integration was employed as a management control device during the year for all budgeted funds. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

H. Fund Balance

Under GASB Statement No. 54, fund balance is divided into five classifications based primarily on the extent to which the District is bound to observe constraints imposed upon the use of the resources in the governmental funds. The fund balance in the Measure K bond fund is considered restricted.

The restricted fund balance classification reflects amounts subject to externally imposed and legally enforceable constraints. Such constraints may be imposed by creditors, grantors, contributors, or laws or regulations of other governments, or may be imposed by law through constitutional provisions or enabling legislation.

NOTE 2 – CASH AND INVESTMENTS

Summary of Cash and Investments

Cash and investments as of June 30, 2019 are classified in the accompanying financial statements as cash in county treasury in the amount of \$8,841,579.

**MEASURE K BOND BUILDING FUND
GALT JOINT UNION ELEMENTARY SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2019**

NOTE 2 – CASH AND INVESTMENTS (continued)

Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered state warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations. Investments of debt proceeds held by trustees are governed by the provisions of debt agreements rather than the general provisions of the California Government Code. These provisions allow for the acquisition of investment agreements with maturities up to 30 years.

Cash in County Treasury – The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (Education Code Section 41001). The fair value of the District’s investment in the pool is reported in the accounting financial statements at amounts based upon the District’s pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

General Authorizations

Except for investments by trustees of debt proceeds, the authority to invest District funds deposited with the county treasury is delegated to the County Treasurer and Tax Collector. The table below identifies examples of the investment types permitted in the investment policy:

<u>Authorized Investment Type</u>	<u>Maximum Remaining Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Maximum Investment in One Issuer</u>
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker’s Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

Limitations as they relate to interest rate risk, credit risk, custodial credit risk, and concentration of credit risk are described below:

**MEASURE K BOND BUILDING FUND
GALT JOINT UNION ELEMENTARY SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2019**

NOTE 2 – CASH AND INVESTMENTS (continued)

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the Sacramento County Treasury Investment Pool. The District maintains a pooled investment with the County Treasury with a fair value of approximately \$8,892,080 and an amortized book value of \$8,841,579 at June 30, 2019. The average weighted maturity for this pool is 309 days.

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The investment in the Sacramento County Investment Pool is rated AA Af/F1 by Standard & Poor's.

Custodial Credit Risk

Custodial credit risk is the risk that, in the event of a failure of a counterparty to an investment, some or all of the investment amount may not be recovered by the holder of the investment. The District's investments as of June 30, 2019 were not subject to custodial credit risk because the investments were in the county investment pool.

Concentration of Credit Risk

The investment policy of the District contains no limitations on the amount that can be invested in any one issuer beyond the amount stipulated by the California Government Code. District investments that are greater than 5 percent of total investments are in either an external investment pool or mutual funds and are therefore exempt.

Fair Value

The District categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy is based on the valuation inputs used to measure an asset's fair value. The following provides a summary of the hierarchy used to measure fair value:

Level 1 - Quoted prices (unadjusted) in active markets for identical assets.

Level 2 - Observable inputs other than Level 1 prices such as quoted prices for similar assets in active markets, quoted prices for identical or similar assets in markets that are not active, or other inputs that are observable, either directly or indirectly.

Level 3 - Unobservable inputs should be developed using the best information available under the circumstances, which might include the District's own data. The District should adjust that data if reasonable available information indicates that other market participants would use different data or certain circumstances specific to the District are not available to other market participants.

Uncategorized - Investments in the Sacramento County Treasury Investment Pool are not measured using the input levels above because the District's transactions are based on a stable net asset value per share. All contributions and redemptions are transacted at \$1.00 net asset value per share.

As of June 30, 2019, the District held uncategorized investments in the Sacramento County Treasury with a fair value of \$8,892,080 in relation to the Measure K Bond Building Fund.

**MEASURE K BOND BUILDING FUND
GALT JOINT UNION ELEMENTARY SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2019**

NOTE 3 – ACCOUNTS RECEIVABLE

Accounts receivable of the Measure K Bond Building Fund as of June 30, 2019 consisted of interest earned on investments for a total of \$118,627.

NOTE 4 – ACCOUNTS PAYABLE

Accounts payable as of June 30, 2019 consisted of \$94,662 in construction project costs.

NOTE 5 – MEASURE K GENERAL OBLIGATION BONDS

The bonds are general obligations of the District, and Sacramento County is obligated to levy ad valorem taxes for the payment of interest and principal of the bonds. The Bond Interest and Redemption Fund is maintained by the County Treasurer and is used to account for both the accumulation of resources from ad valorem tax levies and the payment of interest and redemption of principal of the bonds issued by the District.

On June 12, 2017, the District issued Series 2017 of the Election of 2016 General Obligation Bonds in the amount of \$9,600,000. The Measure K bonds were issued by the District, through the County Sacramento. The bonds bear an interest rate of 3.13% - 5.00% and are scheduled to mature through August 2046.

On December 11, 2018, the District issued Series 2018 of the Election of 2016 General Obligation Bonds in the amount of \$10,100,000. The Measure K bonds were issued by the District, through the County Sacramento. The bonds bear an interest rate of 3.375% - 5.00% and are scheduled to mature through August 2046.

NOTE 6 – MEASURE K BOND EXPENDITURES BY SITE

The following table presents the expenditure amounts by site for the year ended June 30, 2019:

<u>Site</u>	<u>Expenditures</u>
Valley Oaks Elementary	\$ 4,268,487
Marengo Ranch Elementary	2,982,596
Greer Elementary	683,338
River Oaks Elementary	519,253
General Bond Program	220,645
Robert L. McCaffrey Middle	9,050
Total Expenditures	<u>\$ 8,683,369</u>

NOTE 7 – CONSTRUCTION COMMITMENTS

As of June 30, 2019, the District had commitments with respect to unfinished Measure K capital projects of \$5,626,723.

OTHER INDEPENDENT AUDITORS' REPORTS



Certified Public Accountants serving
K-12 School Districts and Charter
Schools throughout California

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Governing Board Members and
Measure K Citizens' Bond Oversight Committee
Galt Joint Union Elementary School District
Galt, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Measure K Bond Building Fund of Galt Joint Union Elementary School District, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Measure K Bond Building Fund of Galt Joint Union Elementary School District's basic financial statements, and have issued our report thereon dated March 10, 2020.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Measure K Bond Building Fund of Galt Joint Union Elementary School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Measure K Bond Building Fund of Galt Joint Union Elementary School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Measure K Bond Building Fund of Galt Joint Union Elementary School District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Measure K Bond Building Fund of Galt Joint Union Elementary School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Christy White, Inc.

San Diego, California
March 10, 2020



Certified Public Accountants serving
K-12 School Districts and Charter
Schools throughout California

INDEPENDENT AUDITORS' REPORT ON PERFORMANCE

Governing Board Members and
Measure K Citizens' Bond Oversight Committee
Galt Joint Union Elementary School District
Galt, California

Report on Performance

We have audited Galt Joint Union Elementary School District's compliance with the performance audit procedures described in the *2018-19 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed in Title 5, *California Code of Regulations*, section 19810, that could have a direct and material effect on Galt Joint Union Elementary School District's Measure K Bond Building Fund for the year ended June 30, 2019, as identified below.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to local school construction bonds.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance of Galt Joint Union Elementary School District's Measure K Bond Building Fund based on our performance audit of the types of compliance requirements referred to above. We conducted our performance audit in accordance with generally accepted government auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *2018-19 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed in Title 5, *California Code of Regulations*, section 19810. Those standards require that we plan and perform the performance audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. An audit includes examining, on a test basis, evidence about Galt Joint Union Elementary School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that the evidence obtained in our performance audit provides a reasonable basis for our findings and conclusions based on our audit objectives. However, our audit does not provide a legal determination of Galt Joint Union Elementary School District's compliance with those requirements.

Opinion on Performance

In our opinion, Galt Joint Union Elementary School District complied, in all material respects, with the types of compliance requirements referred to above that are applicable to the Measure K Bond Building Fund noted below for the year ended June 30, 2019.

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Procedures Performed

In connection with the performance audit referred to above, we selected and tested transactions and records to determine Galt Joint Union Elementary School District's compliance with the state laws and regulations applicable to the Financial Audit Procedures and Performance Audit Procedures over the Measure K Bond Building Fund. Additional agreed upon procedures relating the Measure K Bond Building Fund may also be included.

The results of the procedures performed and the related results are further described in the accompanying performance audit results following this Report on Performance.

Christy White, Inc.

San Diego, California
March 10, 2020

**MEASURE K BOND BUILDING FUND
GALT JOINT UNION ELEMENTARY SCHOOL DISTRICT
AUDIT PROCEDURES AND RESULTS
FOR THE YEAR ENDED JUNE 30, 2019**

SECTION I – FINANCIAL AUDIT PROCEDURES AND RESULTS

Financial Statements

As mentioned in the Report on Financial Statements, we have issued an unmodified opinion over the financial statements of the Measure K Bond Building Fund as of and for the year ended June 30, 2019.

Internal Control Evaluation

We tested internal controls over financial reporting and compliance with laws, regulations, or provisions of contracts or agreements and have determined through our inquiry of management and our evaluation of District processes that no significant deficiencies were noted.

SECTION II – PERFORMANCE AUDIT PROCEDURES AND RESULTS

Facility Project Expenditures

We selected a representative sample of expenditures charged to the Measure K Bond Building Fund and reviewed supporting documentation to ensure funds were properly expended on specific project(s) listed in the text of the Measure K ballot.

We tested approximately \$3.78 million of non-personnel expenditures or 44% of total 2018-19 Measure K Bond Building Fund expenditures for validity, allowability and accuracy and concluded that the sampled expenditures were in compliance with the terms of Measure K ballot language, the District approved facilities plan, and applicable state laws and regulations.

Personnel Expenditures

Based on review of expenditure information, we noted that there were no salaries or benefits charged to the Measure K Bond Building Fund during the year ended June 30, 2019. Audit procedures over personnel expenditures were not applicable.

Facilities Site Walk

We verified that funds were generally expended for the construction, renovation, furnishing, and equipping of school facilities constituting authorized bond projects by review of supporting documentation as previously noted under Facility Project Expenditures but also through performance of a facilities site walk.

A facilities site walk was performed for projects at Valley Oaks Elementary School. We toured the school site and physically observed the newly installed flooring throughout the multi-purpose building kitchen, as well as the new walk in freezer. Additionally, we physically observed the new roof and HVAC units. Based on our site walk, the projects for the school site appears to be successfully advancing as expected and funds appear to be expended for authorized bond projects.

**MEASURE K BOND BUILDING FUND
GALT JOINT UNION ELEMENTARY SCHOOL DISTRICT
AUDIT PROCEDURES AND RESULTS, continued
FOR THE YEAR ENDED JUNE 30, 2019**

SECTION II – PERFORMANCE AUDIT PROCEDURES AND RESULTS (continued)

Contract and Bid Procedures

We reviewed a listing of contracts awarded during the year ended June 30, 2019 and selected a sample to ensure that contracts for public projects followed appropriate bidding procedures per applicable Public Contract Code. Additionally, we reviewed overall expenditures by vendor in order to determine if multiple projects under the applicable bidding threshold were identified to suggest any possible bid-splitting.

We sampled one contract awarded during the year. We noted that applicable bidding procedures were followed and that contract was appropriately awarded to the lowest responsible bidder for the River Oaks Fire and Intrusion Project.

Based on our review of overall expenditures and projects by vendor, no instances or possible indications of bid-splitting were identified. The District appears to be properly reviewing projects and applying appropriate procedures over contract and bidding procedures.

Contracts and Change Orders

We reviewed a listing of contracts and change orders during the year ended June 30, 2019 selected a sample to ensure that change orders were properly approved and in accordance with District policies. Additionally, cumulative change orders for any given contract were reviewed to ensure that total change orders did not exceed ten percent of the total original contract.

We reviewed a total of two (2) change orders for the MRE Modernization Project and verified that the total of the change orders did not exceed ten percent of the total contract with S&B James Construction. All change orders were properly reviewed and approved by management and the governing board in accordance with District policy.

Citizens' Bond Oversight Committee (CBOC)

In accordance with Assembly Bill (AB) 1908 and Education Code (Ed Code) Section 15278, the District is required to establish a bond oversight committee for Proposition 39 bonds to include one active member from each of the following sectors: a business organization, senior citizens organization, bona fide taxpayers' association, parent/guardian of a child enrolled in the District and a parent/guardian of a child enrolled in the District who is also a member of a parent teacher association. Additionally, no employee or official of the District shall be appointed to the citizens' oversight committee.

We found that the District successfully compiled a CBOC with an active member from each of the required representations. No members of the CBOC are also an employee, official, vendor or consultant of the District. Refer to the Introduction and CBOC Member Listing for a listing of current members as of June 30, 2019.

FINDINGS AND RESPONSES SECTION

**MEASURE K BOND BUILDING FUND
 GALT JOINT UNION ELEMENTARY SCHOOL DISTRICT
 SCHEDULE OF FINDINGS AND RESPONSES
 FOR THE YEAR ENDED JUNE 30, 2019**

PART I – SUMMARY OF AUDITORS’ RESULTS

FINANCIAL STATEMENTS

Type of auditors’ report issued	<u>Unmodified</u>
Internal control over financial reporting:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(ies) identified?	<u>None Reported</u>
Non-compliance material to the financial statements?	<u>No</u>

PERFORMANCE AUDIT

Internal control over financial reporting:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(ies) identified?	<u>None Reported</u>
Type of auditor’s report issued on performance for local school construction bonds:	<u>Unmodified</u>

PART II – FINANCIAL STATEMENT FINDINGS

There were no audit findings or recommendations related to the 2018-19 Measure K Bond Building Fund financial statements.

PART III – PERFORMANCE AUDIT FINDINGS

There were no audit findings or recommendations related to the performance audit of the 2018-19 Measure K Bond Building Fund.

PART IV – PRIOR AUDIT FINDINGS

There were no audit findings in the prior year.



Board Meeting Agenda Item Information

Meeting Date: April 22, 2020	Agenda Item: 192.082 Board Consideration of Approval of Resolution No. 12, Resolution To Reduce Or Eliminate Classified Staff Due To Lack Of Work/Lack Of Funds
Presenter: Lois Yount Karen Schauer	Action Item: XX Information Item:

At the February 26, 2020 board meeting three (3) assistant principals and up to eight (8) temporary teaching positions were reduced. In March 2020, two (2) classified positions were reduced with one (1) position having hours reduced. The three (3) reduced positions involve employees retiring from the district.

The District is reducing the following classified positions due to lack of work or lack of funds:

- (5) Math Technicians
- (1) ASES Instructional Assistant
- (1) Food Service Worker
- (1) Personnel Technician
- (5) Special Education Instructional Assistant
- (1) Bilingual Community Outreach Assistant

Projected Savings:

General Fund: \$83,000

Federal, Supplemental Concentration, and Grant Funds: \$200,000

Board approval is recommended.

**GALT JOINT UNION ELEMENTARY SCHOOL DISTRICT
RESOLUTION NO. 12**

**RESOLUTION TO REDUCE OR ELIMINATE CLASSIFIED STAFF
DUE TO LACK OF WORK/LACK OF FUNDS**

WHEREAS, Education Code sections 45114, 45117, 45298, 45308, 44957 and Article XIII of the negotiated agreement between the Galt Joint Union School District and the Galt California School Employees Association, Chapter No. 362, and applicable Board Policy and Administrative Regulation, permit the Board of Trustees to eliminate or reduce in hours classified positions due to lack of work or lack of funds;

WHEREAS, the Board of Trustees of the Galt Joint Union School District has determined that it shall be necessary and in the best interest of the District to eliminate or reduce in hours the following positions in the District not later than June 30, 2020, due to lack of work or lack of funds:

Classifications:	Number of Positions:
Math Technicians	Five (5) 6-hour positions
ASES Instructional Assistant	One (1) 3.50-hour position
Food Service Worker	One (1) 3-hour position
Personnel Technician	One (1) 8-hour position
Special Education Instructional Assistant	Three (3) 3.92-hour positions
Special Education Instructional Assistant	One (1) 3.50-hour position
Special Education Instructional Assistant	One (1) 6-hour position
Bilingual Community Outreach Assistant	One (1) 3.5-hour position

NOW, THEREFORE, BE IT RESOLVED that as of the close of the business day on June 30, 2020, the above referenced classified positions shall be eliminated or reduced in hours.

BE IT FURTHER RESOLVED that the Superintendent, or Superintendent's designee, is authorized and directed to give notice to the affected classified employees by either April 24, 2020, for categorically funded employees, or not later than sixty (60) days prior to the effective day of layoff as set forth above in accordance with the requirements of the law.

ADOPTED by the Board of Trustees of the Galt Joint Union School District on April 22, 2020, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

**President, Board of Trustees
Galt Joint Union Elementary School District**

Attested:

I certify that the foregoing resolution was adopted by the Board of Trustees of the Galt Joint Union School District, County of Sacramento, on the date shown above.



Board Meeting Agenda Item Information

Meeting Date: April 22, 2020	Agenda Item: 192.083 Board Consideration of Approval of Resolution 13, Resolution To Reduce Or Eliminate Classified Staff Due To Lack Of Work/Lack Of Funds
Presenter: Karen Schauer Donna Mayo-Whitlock	Action Item: XX Information Item:

With reduced funding for summer services, there is decreased need for supervisory leadership for extended learning.

The District is reducing the work days for the Extended Learning Supervisor from 242 to 221 due to lack of work or lack of funds.

Projected Savings:
 Supplemental Concentration: \$8,500

Board approval is recommended.

**GALT JOINT UNION ELEMENTARY SCHOOL DISTRICT
RESOLUTION NO. 13**

**RESOLUTION TO REDUCE OR ELIMINATE CLASSIFIED STAFF
DUE TO LACK OF WORK/LACK OF FUNDS**

WHEREAS, Education Code sections 45114, 45117, 45298, 45308 and Article XIII of the negotiated agreement between the Galt Joint Union School District and applicable Board Policy and Administrative Regulation, permit the Board of Trustees to eliminate or reduce in hours classified positions due to lack of work or lack of funds;

WHEREAS, the Board of Trustees of the Galt Joint Union School District has determined that it shall be necessary and in the best interest of the District to eliminate or reduce in hours the following positions in the District not later than June 30, 2020, due to lack of work or lack of funds:

Classifications:	Number of Positions:
Extended Learning Supervisor	Reduce Work Days from 242 to 221

NOW, THEREFORE, BE IT RESOLVED that as of the close of the business day on June 30, 2020, the above referenced classified positions shall be eliminated or reduced in hours.

BE IT FURTHER RESOLVED that the Superintendent, or Superintendent's designee, is authorized and directed to give notice to the affected classified employees by either April 24, 2020, for categorically funded employees, or not later than sixty (60) days prior to the effective day of layoff as set forth above in accordance with the requirements of the law.

ADOPTED by the Board of Trustees of the Galt Joint Union School District on April 22, 2020, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

**President, Board of Trustees
Galt Joint Union Elementary School District**

Attested:

I certify that the foregoing resolution was adopted by the Board of Trustees of the Galt Joint Union School District, County of Sacramento, on the date shown above.