

**Galt Joint Union Elementary School District**  
**Board of Education**  
*“Building a Bright Future for All Learners”*

**Regular Board Meeting**  
**Wednesday, March 25, 2020**

**Zoom Teleconference**  
**Meeting ID: 890 676 149**

**Board Members**

Grace Malson  
Thomas Silva  
Wesley Cagle  
Matthew Felix  
John Gordon

Ron Rammer  
Kuljeet Nijjar  
Stephanie Simonich  
Judith Hayes  
Julie Grandinetti  
Donna Gill  
Laura Papineau

**Administrators**

Karen Schauer  
Lois Yount  
Claudia Del Toro-Anguiano  
Donna Mayo-Whitlock  
Gerardo Martinez  
David Nelson  
Leah Wheeler  
Tina Homdus

# MINUTES

**A. The meeting was called to order at 6:06 p.m. by Grace Malson, followed by the Flag Salute**

**B. Reports**

**1. School Closure and Executive Order**

Karen Schauer, Superintendent, reviewed protocols for the meeting.

There were no public comments.

Karen Schauer stated that she informed employees the District would begin school closure on March 16, 2020. She acknowledged the many employees, community members, board or trustees, Sacramento County Office of Education (SCOE), and partners, supporting the District to move forward through these challenging times. She indicated she is very grateful, thankful and humbled by what so many people are doing to ensure the District is taking steps to move forward as safely and efficiently as possible due to the COVID-19 virus.

Dr. Schauer reflected on the February 12, 2020 Special Board of Education meeting. Two experts joined the meeting. Dr. Leslie Poyner, CalSCHLS State Coordinator, Health & Justice Program, West Ed and Brent Malicote, Prevention & Early Intervention and K-12 Curriculum & Instruction departments, SCOE. Recently, Mr. Malicote assumed the position of Assistant Superintendent of Educational Services, SCOE. He is a leader in the state regarding Social Emotional Learning (SEL).

At the meeting, Dr. Poyner shared that students cannot learn if they don't feel safe because they will be stuck in a state of fight, flight or freeze. They cannot learn if they do not feel connected to the school and cared about by the teachers because they will be focused on being loved and accepted. However, when students feel they are safe and loved, then they are ready to learn.

At the study session, the Board discussed how it sees Social Emotional Learning (SEL) as a must have to address equity, inclusion and access.

Dr. Schauer underscored the importance of SEL now more than ever and shared that it is her hope that in these challenging times the District can grow and learn together to support children in new ways when we think about equity, inclusion and access that we are at a better place when schools reopen. She indicated that the District is very well positioned to work through this.

The executive order from the Governor was followed by guidelines by the California Department of Education (CDE). The CDE priority guidelines are 1) distance learning, 2) school meals 3) childcare and youth supervision 4) continued pay to employees.

Dr. Schauer shared that business is not usual and equity doesn't mean equal. The District is working within the executive order in phases to address equity, access and inclusion.

Dr. Schauer thanked Board Members for providing support, insight and ideas as she considered difficult school closure pandemic emergency decisions. She indicated that the initial communication to parents and staff was that school closure would last up to 3 weeks. That timeline is still uncertain. She will be communicating with Sacramento county school district superintendents regarding the school closure timeline based on changing conditions and what Sacramento Public Health is advising. This new information, could result in Sacramento county schools announcing a later reopening of schools but emphasized no decision has been made at this time.

Claudia Del-Toro Anguiano, Curriculum Director, reported that last week teachers worked on developing a 7-day learning opportunity plan for students with a 2-hour block of time each day to hold office hours. This week teachers were notified about the need to develop an additional 5 days of practice and review. This will take the District to spring break. We will then transition to phase 2 of distance learning with the goal of launching phase 2 April 20, 2020.

Donna Mayo-Whitlock, Educational Services Director, reported teachers and staff are reaching out to high needs families. The District continues to distribute chromebooks, hotspots and meals to families. She indicated two classified staff members have volunteered to deliver meals to families without transportation. These families are in rural areas.

Lois Yount, Business Services Director, reported the District has developed a checkout system for chromebooks and hotspots. The District has checked out 260 hotspots so far. She does not have chromebook numbers at this time. She indicated Valley Oaks elementary will be open on Friday, March 27, 2020 to distribute materials to their families. Otherwise materials are being checked out by the district office.

Ms. Yount reported the District is serving about 2000 grab and go meals a day, breakfast and lunch. She indicated the District is also considering services during spring break.

Karen Schauer reported that the District continues to examine risk and precautions that need to be taken. The District has held a number of teleconference meetings with school district administrators. She continues to encourage staff to take care of themselves and their families. Staff that have roles requiring them to report to a site may not be able to continue depending on changing circumstances. Teamwork, flexibility and communication is important. She thanked everyone for their efforts, flexibility and understanding

John Gordon, Board Member, asked what the district is doing about equity as it relates to special education?

Karen Schauer stated that all school districts in Sacramento County are working to address this important equity area. Currently districts are sharing ideas and legal considerations. Sacramento County Of Education (SCOE) is providing direction. She indicated there is a Special Education Local Plan Area (SELPA) meeting on March 27, 2020, to ensure special education services are not an afterthought. Dr. Schauer reported that she has communicated in a message to parents that Individual Education Plan (IEP) meetings are not canceled. They are postponed as we consider new ways to hold these meetings.

Donna Mayo-Whitlock reported that Kuljeet Nijjar, Prevention and Intervention Coordinator, and Stephanie Gutierrez, Program Specialist are working closely with the SELPA director. The director has asked the District to hold on setting up IEP meetings. Staff is reaching out to every family. Special Education teachers are providing supplemental, review and enrichment activities for their students. She indicated Claudia Del-Toro Anguiano is working on a plan to move forward.

Claudia Del-Toro Anguiano reported the District needs to be creative to develop a plan for special education services. How do we provide services through a virtual platform? The District is working on a plan for distance learning that also includes special education services considerations.

John Gordon asked what opportunities are physical education teachers providing to keep students active.

Claudia Del Toro-Anguiano reported some schools use Google Classrooms making it a little easier to share resources. Within the Google

classroom, physical education teachers are assigning educational on-line links that they have pre-recorded or other links that they share with the classroom teachers to push out. She indicated music and exploratory teachers are doing the same at this time. Ms. Del Toro-Anguiano stated that there are so many resources being sent out to parents right now that we want to be sure we are able to support resources that we share as parents can become overwhelmed.

Karen Schauer stated she is very grateful for where we are at this time by working together as a district, with partners and other agencies. The District has sustained relationships with experts in the area of distance learning. She indicated she is looking at partnerships that would help the District advance distance learning efforts.

Donna Mayo-Whitlock reported the James B. McClatchy Foundation has offered the four districts receiving Central Valley Foundation (CVF) grants an additional \$40,000 to further serve district English Language Learner parents become more connected and engaged during the pandemic emergency.

Karen Schauer stated that just because schools are closed doesn't mean that educating students goes away. It means working towards implementing equitable distance learning options to ensure every child thrives and learns.

#### LCAP GOAL 4

*School facilities are safe, healthy, hazard free, clean and equipped for 21<sup>st</sup> century learning.*

##### 1. Marengo Ranch Facility Hardship Application

Lois Yount reported that she attended a meeting with the Office of Public School Construction (OPSC) to review the facility hardship application for Marengo Ranch. She indicated it was a successful meeting. The OPSC identified 3.5 million in allowable costs. GJUESD is anticipating a state grant of 60 percent or 2.1 million. The application will now go to the OPSC Board for approval with funding expected this summer.

##### 2. Facility Inspection Reports

Lois Yount reported on the Facility Inspection Reports (FIT). She indicated results show improvement. FIT information will be included in the School Accountability Report Cards (SARC's) in January. Next steps include meeting with all principals to go over each site plan and adjust as needed. Ms. Yount stated she has also met with all custodians so they can assist to address areas of need on an on-going basis.

### **C. Recommended Actions/Routine Matters/New Business**

**192.068** Consent Calendar

**Consent  
Calendar**

Karen Schauer recognized the retirements and donations.

John Gordon removed item f. [Out of State Conference Attendance] from the consent calendar.

A motion was made by Grace Malson to approve the Consent Calendar with the exception of item f. [Out of State Conference Attendance], seconded by John Gordon and unanimously carried.

- a. Approval of the Agenda
- b. Minutes: February 12, 2020 Special Board Meeting  
Minutes: February 26, 2020 Regular Board Meeting
- c. Payment of Warrants –  
Certificated/Classified Payrolls Dated: 2/28/20, 3/10/20, 3/13/20  
Vendor Warrant Numbers: 20340402-20340467; 20342059-20342136; 20343547-20343626; 20344926-20344989

d. Personnel

Resignations/Retirements

| Name                                     | Position                                 | Effective Date | Site      |
|--|--|----------------|-----------|
| Edwards, Judy<br>Retirement 16<br>Years  | Special Education<br>Instructional Asst. | 6/04/20        | Greer     |
| Gross, Barbara<br>Retirement 35<br>Years | Yard Supervisor                          | 3/02/20        | McCaffrey |
| Morfin, Maria                            | Yard Supervisor                          | 2/21/20        | Greer     |
| Zavala, Esmeralda                        | Bilingual<br>Instructional Asst.         | 3/06/20        | McCaffrey |

Leave of Absence Requests

| Name             | Position                                 | Effective Date           | Site        |
|------------------|--|--------------------------|-------------|
| Almeida, Paulena | Special Education<br>Instructional Asst. | 3/04/20-3/20/20          | McCaffrey   |
| Hayes, Julie     | Asst. Principal                          | 2020-2021 School<br>Year | McCaffrey   |
| Marchand, Cierra | Special Education<br>Instructional Asst. | 3/02/20-3/13/20          | Marengo     |
| Vazquez, Nadia   | Bilingual<br>Instructional Asst.         | 3/09/20-5/29/20          | Valley Oaks |

New Hires/Reassignments

| Name                             | Position                                 | Site          |
|----------------------------------|--|---------------|
| Carrillo, Jessica                | Special Education<br>Instructional Asst. | Marengo Ranch |
| Gamez, Alexis                    | Classified Substitute                    | N/A           |
| Gustafson, Kristen<br>(Transfer) | Preschool Instructional<br>Assistant     | Fairsite      |
| Navarro, Kristen                 | Special Education<br>Instructional Asst. | Valley Oaks   |
| Velasquez, Guadalupe             | Preschool Instructional<br>Assistant     | Fairsite      |

e. Donations

**192.069**

John Gordon asked to what extent does the District need Board approval for events that have already occurred?

**CC  
Items  
Removed**

Karen Schauer apologized for the late agenda item [item f.]. It is board policy to approve all out of state conference attendance. She indicated she may need to remind leadership across the district of timeline requirements for out of state conference attendance.

John Gordon stated it should be the expectation across the district.

A motion was made by Wesley Cagle to approve item f. [Out of State Conference Attendance: Brian Meddings, Teacher | California Association of Directors of Activities (CADA) | March 4-7, 2020 | Reno, NV], seconded by Thomas Silva and unanimously carried.

**192.070**

Karen Schauer and Lois Yount provided background on this action item.

**Res. 6  
Supt  
Actions**

Matthew Felix, Board Member, stated that the Board is being asked to give broad powers to the superintendent. He indicated the need to be sure the Board understands this.

Additionally, Mr. Felix stated there doesn't seem to be a sunset or a default termination provision in the resolution

Karen Schauer stated that she did consult with legal. She indicated her understanding is the resolution would be in effect only during the COVID-19 school closure.

Matthew Felix stated the resolution does not clearly provide a sunset provision other than it is implied.

Lois Yount confirmed that there is no clear sunset provision. It is implied that this would only be in place during the shelter in place order.

Matthew Felix asked if that would be in the form of a declaration of non-emergency from the Governor or county health official.

Lois Yount stated that would be her assumption. However, the District may need to consider something more formal.

Matthew Felix indicated his support to get this done for the District. He just wanted to be sure the Board is aware that it is approving broad discretion to one person. Organizations are not normally focused like that for a reason. There is not a clear line determination other than emergency conditions. Just need to understand this.

Thomas Silva asked if the Board has authority to terminate the resolution at a later date.

Karen Schauer shared that her discussion with legal was that when the emergency condition ends and schools re-open, the resolution powers ends.

John Gordon suggested tabling item 192.070 at this time and try to get Chris Keiner, Attorney, on the phone to join the meeting.

**192.071** A motion was made by John Gordon to approve Memorandum of Understanding Between GJUESD and Galt Elementary Faculty Association (GEFA) Regarding School Closure Related to Coronavirus-19 (COVID-19), seconded by Wesley Cagle and unanimously carried.

**GEFA  
MOU  
COVID-19**

At this time Chris Keiner, Attorney, joined the meeting.

Karen Schauer shared some of the questions and concerns Board members brought forward.

Chris Keiner stated that all COVID-19 emergency resolutions being adopted across the state have the same language. They all assume that they will expire when the state of emergency expires as declared by the Governor or Sacramento County Health Department.

Mr. Keiner added that it would make sense for the Board to formally vote on a resolution ending the emergency.

John Gordon stated that some school boards acted to close schools on their own. Sacramento County took arbitrary action to close schools. What is the difference?

Chris Keiner stated that it has to do with the way counties and school districts are structured. Depending on the jurisdiction, they can go together or individually. If a school district closes down on its own, it puts its funding at risk because it will need to go to the county for an attendance waiver.

A motion was made by John Gordon to approve Resolution No. 6 Authorizing The Superintendent To Take Any And All Necessary Actions To Prepare And Respond Effectively To the Novel Coronavirus (COVID-19), seconded by Matthew Felix and unanimously carried.

**192.072** Board members discussed the necessity of paying an additional \$8 hour to hourly employees for essential services performed at a school district location.

**CSEA  
MOU  
COVID-19**

A motion was made by Wesley Cagle to approve Memorandum of Understanding Between the California School Employees Association and its Galt Elementary Chapter 362 And the GJUESD Related to Coronavirus-19 (COVID-19), seconded by Grace Malson. The motion carried by a vote of 4 Ayes by Wesley Cagle, Grace Malson, Thomas Silva, John Gordon and a No vote by Matthew Felix.

Chris Keiner, Attorney, exited the meeting at this time.

- |                |   |                                       |
|----------------|---|---------------------------------------|
| <b>192.073</b> | A motion was made by John Gordon to approve Resolution No. 7 To Reduce or Eliminate Classified Staff Due to Lack of Work/Lack of Funds, seconded by Matthew Felix and unanimously carried.  | <b>Res. 7<br/>Class<br/>Reduction</b> |
| <b>192.074</b> | A motion was made by Matthew Felix to approve Resolution No. 8 to Reduce or Eliminate Classified Staff Due to Lack of Work/Lack of Funds, seconded by Thomas Silva and unanimously carried.   | <b>Res. 8<br/>Class<br/>Reduction</b> |
| <b>192.075</b> | A motion was made by Wesley Cagle to approve Resolution No. 9 Calling the General District Election and Requesting Consolidation with the November 3, 2020 General Election, seconded by Matthew Felix and unanimously carried.                                   | <b>Res. 9<br/>Gen<br/>Election</b>    |
| <b>192.076</b> | A motion was made by Thomas Silva to approve Resolution No. 10 Approving A Site Lease, A Sublease, And A Construction Services Agreement Relating To The River Oaks Elementary School Roof and HVAC Replacement, seconded by John Gordon and unanimously carried. | <b>Res. 10<br/>LLB RO</b>             |
| <b>192.077</b> | A motion was made by Grace Malson to approve Board Policy 4033, Lactation Accommodation, seconded by Wesley Cagle and unanimously carried.  | <b>BP 4033</b>                        |

**D. Public Comments** for topics not on the agenda

*Public comment should be limited to five minutes or less pending Board President approval.*

**E. Pending Agenda Items**

1. School District Properties
2. Low Performing Block Grant: Mathematics
3. CSBA Social Media & Training for School Boards

**F. Adjournment**

**Board Approved: April 22, 2020**