

GALT JOINT UNION SCHOOL DISTRICT

JOB TITLE: School Social Worker

DESCRIPTION OF BASIC RESPONSIBILITIES

Under direction of the site principal or district administrator, the School Social Worker will provide district-wide support for families and students determined to be “at-risk.” The Social worker provides services including, but not limited to home visits, conferencing, classroom presentations, individual and group counseling, parent education, and staff inservice.

SUPERVISOR: Site administrator or Director of Educational Services

TYPICAL DUTIES

1. Follow program guidelines as determined by funding sources
2. Facilitate and support site implementation of positive behavior systems
3. Attend and participate in all trainings and meetings per funding requirements
4. Facilitate lessons focused on student social skill development
5. Provide counseling and crisis intervention as appropriate
6. Refer students and families to mental health agencies and other resources as needed.
7. Serve as a liaison between school, family and community resources
8. Perform home visits as appropriate
9. Provide trainings as related to funded program parameters
10. Work collaboratively with district and site staff
11. Participate in SST/RtI processes as appropriate
12. Compile data and write reports regarding student progress as related to program parameters
13. Comply with NASW code of ethics and the California Education Code
14. Operate district equipment including technology within district policies and guidelines
15. Perform other duties similar to the above in scope and function as required and as assigned

EMPLOYMENT STANDARDS

Knowledge of:

- Positive behavior systems in the school setting
- Research-based social skill curriculum
- Current trends and research concerning the growth and development of children and youth
- Confidentiality of records and information
- California Education Code and other applicable laws
- Techniques to engage youth and parents in a school setting

Ability to:

- Access community resources to assist pupils and families
- Effectively work with students and families from diverse cultures
- Engage school staff, pupils, and parents in systematic programs
- Implement site-based positive behavior systems
- Maintain consistent, punctual and regular attendance
- Demonstrate good judgment

- Communicate effectively both orally and in writing
- Read and interpret a variety of materials
- Operate a computer keyboard
- Hear and speak well enough to exchange information and make presentations
- Maintain acceptable standards of physical health, energy and emotional adjustment for the job environment
- Maintain professional relationships with pupils, parents, colleagues and supervisors

EDUCATION, EXPERIENCE, & REQUIREMENTS

- MS in Social Work (MSW)
- Experience in case management, facilitating student groups and crisis counseling
- Three years experience working with children and youth
- Experience with computer student information systems
- TB test clearance
- DOJ fingerprint clearance
- Valid California driver's license and current proof of insurance
- Bilingual preferred

PHYSICAL CHARACTERISTICS

1. Sufficient vision to read printed material
2. Sufficient hearing to conduct in person and telephone conversations
3. Understandable voice with sufficient volume and clarity to be heard in normal conversations
4. Sufficient dexterity to write, use telephone, office, and media equipment
5. Sufficient mobility to move about the District and drive a car
6. Physical, mental, and emotional stamina to endure long hours under sometimes stressful conditions

Board approved September 26, 2012