

GALT JOINT UNION ELEMENTARY SCHOOL DISTRICT

JOB TITLE: TEACHER, General Education

DESCRIPTION OF BASIC RESPONSIBILITIES:

Under the general supervision, plan, implement, monitor, and assess a classroom instructional program responsive to the needs of all students which is consistent with Site, District and Board goals based on student data.

SUPERVISOR: Site Principal or Principal's Designee

ESSENTIAL FUNCTIONS:

- Provides standards-based instruction utilizing course of study adopted by the Board of Education, and other appropriate learning continuums.
- Establish and maintain standards of pupil behavior needed to achieve a functional learning atmosphere in the classroom; support and assist in maintaining district discipline policy and the site discipline plan.
- Identify pupil needs and collaborate with other support staff members in assessing and helping pupils solve health, emotional, social and learning problems.
- Participate in curricular and extra-curricular school programs, assessment and development activities, student supervision and control, and staff, parent, department and District meetings.
- Communicate regularly with parents regarding goals and objectives of the instructional program, student progress observed, needs or problems and special accomplishments.
- Maintain open lines of communication with families and share information including course descriptions, performance expectations and other pertinent information to allow parental monitoring.
- Assess student progress; communicate student progress to parents at each grading period and in case of unsatisfactory work or other instructional issues.
- Provide instruction to students with special needs in accordance with IEP utilizing support services as appropriate; participate in IEP meetings as appropriate.
- Maintain records regarding students in accordance with site and District policy; prepare reports regarding students and classroom matters as directed.
- Develop lesson plans in accordance with site and District policy, including the development of substitute/emergency lesson plans.
- Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Principles, theories, practices, methods and techniques used in curriculum development and classroom instruction.
- Classroom procedures which promote appropriate student conduct and motivation for student learning.
- Child guidance principles and practices.
- Interpersonal skills using tact, patience and courtesy.
- Applicable sections of the State Education Code and other applicable laws.
- Current trends and research concerning the growth and development of children.
- Environmental and social/emotional issues impacting student growth and success.

ABILITY TO:

- Adapt plans to meet different needs, learning
- Create an instructional program and a class environment favorable to learning and personal growth.
- Motivate students to develop skills, attitudes and knowledge needed to experience success.
- Display the daily use of good judgment in making decisions.
- Maintain professional relationships with students, families, colleagues and support staff.
- Maintain consistent, punctual and regular attendance.

EDUCATION, LICENSES AND OTHER REQUIREMENTS:

Valid California Teaching Credential

Hold appropriate certification for teaching English Language Learners

WORK ENVIRONMENT:

Classroom or outdoor learning environment. Assignments may be full-time, part-time or temporary. Work year follows a traditional school calendar.